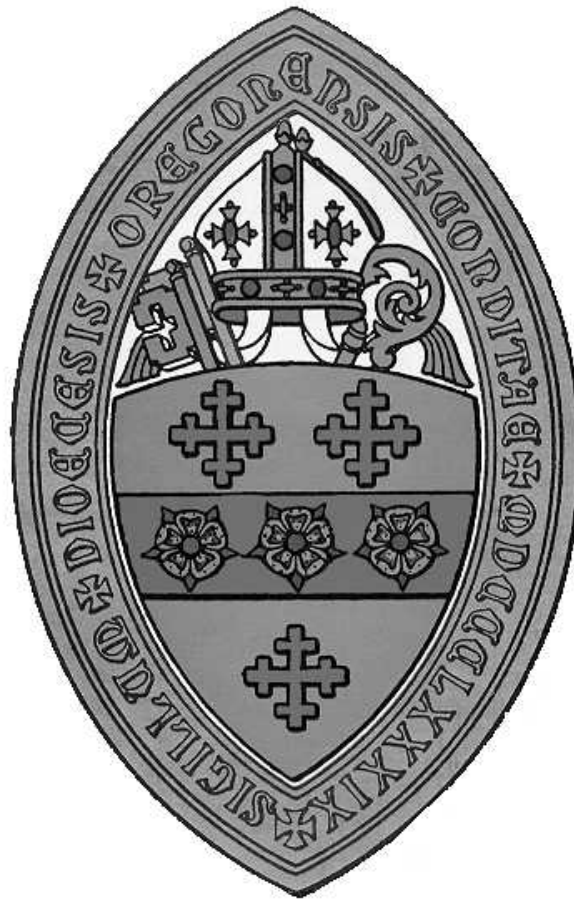


CONSTITUTION AND CANONS



DIOCESE OF OREGON
December 2008

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CONSTITUTION OF THE DIOCESE OF OREGON

ARTICLE 1
TITLE AND BOUNDARIES OF THE DIOCESE

This Diocese shall be known as the Diocese of Oregon, and shall include that part of the State of Oregon lying west of the summit of the Cascade Mountains.

ARTICLE 2
ACCEDING TO THE CONSTITUTION OF THE GENERAL CONVENTION

The Diocese of Oregon accedes to the Constitution and Canons of the Protestant Episcopal Church in the United States of America, otherwise known as The Episcopal Church, which is a part of Christ's Holy Catholic Church, and recognizes the authority of its General Convention.

ARTICLE 3
AUTHORITY

Sec. 1. The authority of this Diocese is vested in the Bishop, the Bishop Coadjutor (if there is one), the Convention, and the Standing Committee.

Sec. 2. The Bishop is the Ecclesiastical Authority of the Diocese. In the event of the Bishop's disability or absence from the Diocese for more than six months, the Bishop Coadjutor, if there is one, shall assume all the powers and perform all the duties of the Bishop. In the event of the disability or the absence from the Diocese of both the Bishop and the Bishop Coadjutor, the Standing Committee shall become the Ecclesiastical Authority subject to the provisions of the Canons of the General Convention.

Sec. 3. The Bishop may at any time authorize, in writing, the Bishop Coadjutor or the Standing Committee to act as the Ecclesiastical Authority of the Diocese, and such authority shall be in force until withdrawn, in writing.

ARTICLE 4
THE ORDINARY

Sec. 1. The Bishop is the Ordinary of all religious and benevolent organizations of the Church within this Diocese, and as such may attend and preside at any of their meetings, so far as is consistent with the law of the State.

Sec. 2. The Bishop is the Chief Pastor of the Diocese, and can officiate in the offices of the Church within any Parish or Mission or elsewhere in the Diocese.

CONSTITUTION OF THE DIOCESE OF OREGON

ARTICLE 5
CONVENTION

Sec. 1. The legislative power of the Diocese is vested in the Convention.

Sec. 2. The Convention shall be composed of the Bishop and the Bishop Coadjutor, if there is one, and Suffragan Bishops, if there is one or more, and of Priests, Deacons, and Lay Persons, as hereinafter provided.

Sec. 3. The Bishop and the Bishop Coadjutor, if there is one, and Suffragan Bishops, if there is one or more, shall each have a seat and vote in the Convention.

Sec. 4. Every Member of the Clergy who is canonically and actually resident in the Diocese and who is regularly serving as Rector or Priest in Charge of a Church or Parish in union with the Convention, or is engaged as officer or instructor in any incorporated institution, or is performing a ministry in such other manner as is approved by the Ecclesiastical Authority, or is a Chaplain in the armed forces of the United States or in any State or Federal institution, shall have a seat and vote in the Convention; provided, that no Member of the Clergy once entitled to a seat and vote shall be deprived of these privileges because disabled by age or infirmity.

Sec. 5. The Lay members shall consist of Delegates from Parishes and Missions as provided in this section. The number of Lay Delegates to Convention for each Parish and Organized Mission in union with the Convention, and, with written approval of the Bishop, from each Parochial Mission, shall be according to the following schedule:

<u>Pledging Units</u>	<u>Delegates to Convention</u>
0 - 50	2
51 - 100	3
101 - 200	4
201 - 300	5
301 - 400	6
401 - 500	7
501 or more	8

Pledging units are families, or individuals who are not members of another pledging unit within the Parish or Mission, who have made written pledges for the year in which the selection of Delegates takes place. The Lay Delegates from each Parish shall be chosen by the Vestry and the Lay Delegates from each Mission shall be chosen by the Bishop's Advisory Committee. They shall be communicants in the Parishes and Missions they represent, entitled to vote for the Vestry or officers, and shall be at least 16 years of age. Provision may be made by Canon for the election and designation of Delegates from Organized Missions failing to elect. Each Delegate shall serve for a period of one year from election or until a successor is chosen, and shall have duties between Conventions as shall be determined by Convention.

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Sec. 6. The Convention shall be the final judge of the qualifications of its members, but no person under Ecclesiastical censure shall be entitled to a seat or vote in the Convention.

Sec. 7. Officers of the Diocese and members of permanent Commissions, Departments, Committees, and Boards shall be entitled to seats in the Convention and all rights except the right to vote.

ARTICLE 6
MEETINGS OF CONVENTION

Annual or special meetings of the Convention shall be called and held as provided by the Canons of the Diocese.

ARTICLE 7
OPENING OF CONVENTION

Every annual or special meeting of the Convention shall be opened with a Worship Service approved by the Ecclesiastical Authority.

ARTICLE 8
PRESIDENT OF CONVENTION

The Bishop is ex officio President of the Convention. In the absence of the Bishop, the Bishop Coadjutor, if there is one, shall preside. If there is no Bishop, or in the case of the Bishop's absence and that of the Bishop Coadjutor, if there is one, a President pro tempore shall be elected from among the clerical members of the Convention.

ARTICLE 9
QUORUM - TRANSACTION OF BUSINESS

Sec. 1. One-half of the Clergy entitled to seats and votes in Convention and one-third of the Lay Delegates entitled to representation, when assembled, shall constitute a quorum for the transaction of business; but a smaller number may adjourn from time to time. However, any Member of the Clergy excused from attendance by the Bishop shall not be counted in determining a quorum.

Sec. 2. The Convention shall deliberate and act as one body (except as elsewhere provided in this Constitution), unless a Vote by Orders be required by five members, in which case each Clerical member shall be entitled to one vote, and each Lay Delegate shall be entitled to one vote. When the vote is by Orders, the Clerical and Lay Orders shall vote separately and concurrently and a majority of votes cast in each Order shall be necessary to an affirmative decision or to an election. By affirmative vote of two-thirds of each Order, the Convention may suspend this rule and elect by a plurality vote instead of a majority vote. Under this provision, in Votes by Orders, a plurality of votes in each Order shall be necessary.

Sec. 3. All elections shall be by ballot unless dispensed with by unanimous consent.

Sec. 4. No vote may be cast by proxy.

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ARTICLE 10
OFFICERS

Sec. 1. At each annual meeting, the Convention shall elect a Secretary, a Treasurer, a Registrar, and a Chancellor, the election of the Chancellor being upon the nomination of the Bishop. They shall remain in office until their successors are elected and assume office. They shall perform the duties prescribed by this Constitution, by Canon, and by Resolution of the Convention.

Sec. 2. The Secretary shall be either a Clerical member of Convention or a communicant in good standing of a Parish or Mission of the Diocese of Oregon. The Secretary shall serve as Secretary of the Corporation, Secretary of the Convention, and Secretary of the Diocesan Council, and may appoint an Assistant Secretary from among the members of the Convention, subject to the approval of the Convention. The Assistant Secretary shall act under the direction of the Secretary. In the case of a vacancy in the office of Secretary, the duties thereof shall devolve upon the Assistant Secretary, if there be one; if not, upon the Secretary of the Standing Committee until such time as the vacancy be filled.

Sec. 3. The Treasurer must be a communicant member of a Parish or Mission of the Diocese of Oregon, and additional qualifications may be prescribed by Canon.

Sec. 4. The Registrar shall be either a Clerical member of Convention or a communicant in good standing of a Parish or Mission of the Diocese of Oregon, and the same person may be elected to the offices of Secretary and Registrar, provided that the election to each office shall be by separate and distinct votes.

Sec. 5. The Chancellor shall be a Lay Person learned in the law and a communicant member of a Parish or Mission of the Diocese of Oregon.

Sec. 6. In case any of the officers provided for in this Article shall die, resign, remove from the Diocese, or become incapable of acting, the Standing Committee shall have the power to fill vacancies thus created, by the election of persons eligible under the provisions of this Article; provided, that the Bishop, if there be one, shall exercise the right of nomination in the election of a Chancellor.

ARTICLE 11
STANDING COMMITTEE

Sec. 1. The Standing Committee shall consist of four members of the Clergy and four Lay Persons whose terms of office shall be four years. The Convention shall elect at each annual meeting by a Vote by Orders one member of the Standing Committee in each Order. The initial Standing Committee elected under this Article shall be elected as follows: One in each Order for a four-year term and each other member's term is extended for one year.

Sec. 2. Any member of the Standing Committee who serves one full term shall not be eligible for re-election for a period of at least one year.

Sec. 3. The members of the Clergy must be chosen from those entitled to seats and votes in the Convention, and each of the Lay Persons must be a communicant of a Parish or Mission of the Diocese of Oregon. Vacancies in the Committee occurring by death or otherwise shall be filled until the next annual Convention by the concurrent vote of the Clerical and Lay members of the Committee.

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Sec. 4. In case of a vacancy in the Episcopate, the powers and duties to be performed by the Bishop in matters of discipline shall be performed by the Standing Committee, except in those cases where the powers and duties are or may be specially delegated to or enjoined upon the Clerical members of the Committee, in which case the power and duties shall be exercised by the Clerical members alone.

ARTICLE 12 DEPUTIES TO THE GENERAL CONVENTION

Sec. 1. At an annual meeting of the Diocesan Convention, following the regular meeting of the General Convention, four Clerical Deputies and four Lay Deputies shall be elected by a Vote by orders to represent this Diocese in the General Convention. They shall continue in office until their successors are chosen.

Sec. 2. The Convention shall elect the same number of Alternate Deputies from each order, by a plurality vote of all members and not by orders, unless a vote by orders be required by five members.

Sec. 3. Each Deputy so elected shall notify the Ecclesiastical Authority in writing at least six weeks before the meeting of the General Convention that the Deputy accepts the appointment and intends to perform its duties, in default of which the Ecclesiastical Authority shall designate one of the Alternate Deputies to take that person's place. The Ecclesiastical Authority shall likewise designate one or more of the Alternate Deputies to supply any deficiency in the representation of the Diocese which may in any way occur. Any person designated by the Ecclesiastical Authority, being furnished with a certificate, shall have all the power and authority of Deputies elected by the Convention.

ARTICLE 13 ELECTION OF A BISHOP

Sec. 1. The election of a Bishop or Bishop Coadjutor or Suffragan Bishop shall be made only at an annual meeting of the Convention, or in a special meeting called for that purpose, collectively referred to in this Article as the "Electing Convention." The object of the special meeting shall be stated in a notice sent by the Secretary to every member of the clergy entitled on the date of the notice to a seat and vote in the Convention, and to the Clerk of every Parish and Mission in union with the Convention. The notice shall be sent at least ninety days before the time appointed for the special meeting.

Sec. 2(a) The Standing Committee shall develop the process to receive nominations for preparation of a Slate of Candidates. The Standing Committee shall prepare the Slate of Candidates. The names of the Candidates shall be presented to every member of the clergy entitled to a seat and vote in the Electing Convention and to the Clerk of every Parish and Mission in union with the Electing Convention not less than ninety days before the meeting of the Electing Convention.

Sec. 2(b) The name of any nominee, in addition to the Slate of Candidates, may be submitted by a petition. The petition shall be filed with the President of the Standing Committee within

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twenty-one days of the presentation of the Slate of Candidates. Each petition shall be signed by at least four members of the clergy and four lay persons. The petitioners must come from at least three congregations and two convocations. Each petition must be accompanied by the same information as is required for the nominees on the Slate of Candidates. A person nominated by petition shall be identified as "Nominee by Petition." All nominees shall have successfully completed background checks thirty days prior to the date of the election.

Sec. 3. The election shall be in the following manner: After the Slate of Candidates, together with any Nominee by Petition, is presented to the Electing Convention, the election shall proceed. There shall be no further nominations from the floor of the Electing Convention. The vote shall be by Orders with both the Clerical Order and the Lay Order voting simultaneously, provided, that in order for the election of any person to be Bishop, Bishop Coadjutor, or Suffragan Bishop, such person shall have received a majority of votes given and cast by each Order respectively. If no election should result on the first ballot, subsequent ballots shall be taken without taking a recess between ballots, unless the Convention should determine otherwise.

ARTICLE 14 PARISHES AND MISSIONS

Sec. 1. The adoption of this revision of this Constitution shall in no wise alter the present status of any Parish or Mission.

Sec. 2. A Parish may be admitted into union with the Convention by a majority vote; provided, that it shall have filed with the Secretary, at least one month before the meeting of the Convention, a certificate of the Ecclesiastical Authority approving of the organization of the Parish. The Parish shall also have filed a duplicate copy of the Constitution of the Parish subscribed by the Wardens and Vestry, in which they expressly accede to the Constitution, Canons, Doctrine, Discipline, and Worship of The Episcopal Church and to the Constitution and Canons of the Church in the Diocese of Oregon. In addition, the Parish shall furnish evidence in a manner satisfactory to the Ecclesiastical Authority that it is regularly organized by the election of not fewer than 5 nor more than 12 Vestry members, of whom 2 shall be Wardens, and that the Parish has not fewer than 50 communicants and is ready, able, and willing to assume the entire support of a Rector without missionary or diocesan aid, and assume and agree to pay any indebtedness that it owes.

Sec. 3. An Organized Mission may be admitted into union with the Convention on motion by a majority of votes, provided that it shall have presented to the Convention a certificate by the Ecclesiastical Authority that the Mission has been organized.

Sec. 4. The Convention may, by Canon, prescribe further terms not in conflict with this Article, for the organization and the admission of Parishes and Missions.

Sec. 5. Provision may be made by Canon for the establishment of territorial bounds for Parishes and Missions; and when such bounds have been established, no Parish or Mission shall be formed within the limits of an existing Parish, without the consent first given of the Rector and Vestry of the Parish, except by decision of the Bishop acting by and with the advice and consent of the Standing Committee.

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ARTICLE 15
SUSPENSION AND DISSOLUTION
OF PARISHES AND ORGANIZED MISSIONS

Sec. 1. After notification to the Parish, the Bishop shall report to Convention any Parish that is subject to suspension or dissolution. Reasons for suspension or dissolution of a Parish are:

- (a) Failure for two successive years to make a Parochial Report;
- (b) Failure for two successive years to have the services of a Rector or appointed Priest in Charge, and failure to request the Bishop to appoint a Priest as Rector or Priest in Charge;
- (c) Disregarding, for one year, any provision of the Constitution or Canons of the General Convention or of the Diocese of Oregon, notice of the violation having been given to the Parish by the Bishop;
- (d) Being essentially defunct.

Upon the Bishop's notification, the Convention may proceed by affirmative vote of two-thirds of each Order to suspend the Parish from representation in the Convention, or to change it to the status of Mission, or to dissolve it; provided, that the Convention may of its own motion take up the case of any such Parish and deal with it according to the provisions of this section.

Sec. 2. Any Parish which may have been suspended, dissolved, or changed to the status of Mission, may be restored to its former standing, or afforded other or lesser relief, at any subsequent annual meeting of the Convention by affirmative vote of two-thirds of each Order.

Sec. 3. Any Organized Mission may be suspended from representation in the Convention by an affirmative Vote by Orders. Any Organized Mission thus suspended from representation in the Convention may be dissolved by the Bishop and the property thereof, real and personal, disposed of by the Bishop with the advice and consent of the Standing Committee; any Mission thus suspended and not dissolved by the Bishop may be restored to its former standing at any subsequent time by an affirmative Vote by Orders.

ARTICLE 16
ASSESSMENTS

The Convention shall have the power to levy assessments on the Parishes and Missions in union with it, by Canon or by Resolution, for the expense of the Diocese as set forth in the budget adopted by Convention. The Convention shall have the power to fix the dates at which the assessments shall fall due, and to impose penalties as it may see fit for failure to pay the assessments.

ARTICLE 17
CATHEDRAL

Trinity Episcopal Cathedral, an Oregon nonprofit corporation, is established and declared to be the Cathedral Church of this Diocese. It shall have the rights and duties of a Parish except that the Cathedral Chapter may consist of not more than eighteen members.

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ARTICLE 18
DIOCESAN COUNCIL

Sec. 1. There shall be a Diocesan Council, the elective members of which shall be chosen by ballot of the Convention, and shall hold office until their successors shall be elected.

Sec. 2. The Convention shall define by Canon the membership and powers of the Council.

ARTICLE 19
CORPORATION OF THE DIOCESE

The Church in this Diocese shall be incorporated under the laws of the State of Oregon under the name and title of THE DIOCESE OF OREGON. Provision shall be made by Canon for the election of Trustees of the Corporation and for the definition and exercise of their powers.

ARTICLE 20
CANONS

Canons of this Diocese shall be adopted, amended, or repealed by concurrent vote of a majority of each Order, as provided by Article 9 of this Constitution; but no Canon shall be adopted, amended, or repealed during the meeting of the Convention in which such action shall have been proposed, except upon affirmative vote of two-thirds of each Order. Any proposal for the adoption, amendment, or repeal of any Canon, if approved by a majority less than two-thirds of each Order voting separately, shall lie over for consideration and final action at the next annual meeting of the Convention.

ARTICLE 21
THE CONSTITUTION

This Constitution is the fundamental law of this Diocese under and in subordination to the Constitution and Canons of The Episcopal Church and the Constitution and laws of the United States and the State of Oregon. All Canons, rules, regulations, orders, and Resolutions of the Convention which conflict with this Constitution shall be null and void and of no force insofar as they conflict.

ARTICLE 22
ALTERATION OF THE CONSTITUTION

The mode of altering the Constitution shall be as follows: Any proposed amendment shall be introduced in writing and considered in the Convention. If approved by a majority vote, it shall lie over until the next annual meeting of the Convention and, if again approved by two-thirds of each Order voting separately thereon, and by the Bishop, if there is one, the amendment shall be adopted, and shall be in force from the date of adoption, unless some future date be specified in the amendment itself.

CONSTITUTION OF THE DIOCESE OF OREGON

ARTICLE 23
REPEAL OF FORMER CONSTITUTIONS

All previous Constitutions of this Diocese are hereby repealed; provided, that such repeal shall not affect any case of a violation of existing Articles of any previous Constitution committed before the date of the adoption of the repeal; but such case shall be governed as if no repeal had taken place.

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Date of first reading of present Constitution: Diocesan Convention, Friday, October 23, 1981: adopted.
Date of second reading of present Constitution: Diocesan Convention, Friday, October 22, 1982: adopted.
Article 9 amended: Diocesan Convention, Friday, October 25, 1985.
Article 15 amended: Diocesan Convention, Friday, October 23, 1987.
Articles 9, 10, and 12 amended: Diocesan Convention, Saturday, October 22, 1988.
Articles 10 and 14 amended: Diocesan Convention, Saturday, January 19, 1991.
Articles 5, 15, and 17 amended: Diocesan Convention, Saturday, January 18, 1992.
Article 12 amended: Diocesan Convention, Saturday, January 23, 1993.
Articles 12 and 17 amended: Diocesan Convention, Saturday, November 20, 1993.
Article 11 proposed changes passed on first reading: Diocesan Convention, Saturday, November 18, 1995;
2/3 vote in each order needed at 1996 Convention to amend.
Article 11 amended: Diocesan Convention, Friday, November 22, 1996.
Article 11 amended: Diocesan Convention, Saturday, November 17, 2001.
Article 13 amended: Diocesan Convention, Saturday, November 16, 2002.
Article 10 amended: Officers, Friday, November 7, 2008.

CANONS OF THE DIOCESE OF OREGON

CANON 1: THE CONVENTION

CANON 1.1
OF THE MEETING OF THE CONVENTION

Sec. 1. There shall be an annual meeting of the Convention, the time and place to be set by the Bishop in consultation with the Standing Committee.

Sec. 2. The Bishop may call a special meeting of the Convention (and shall call a special meeting upon request of the Standing Committee), designating the time, place, and purpose of the meeting. No business other than that stated in the call shall be transacted, except by unanimous vote on a Vote by Orders, the record of which vote must show a quorum present in both Orders.

Sec. 3. Notice of the time and place of every annual or special meeting of the Convention shall be given by the Secretary by mail to every Member of the Clergy and to the Clerk of every Parish and Organized Mission in the Diocese at least 30 days before the time appointed for the meeting. The notice shall also include a verbatim copy of the call issued by the Bishop. Failure to mail the notice of the annual meetings of the Convention shall not, however, invalidate the Convention.

Sec. 4. (a) At least six months prior to the annual Convention, the Bishop shall appoint a committee of two Members of the Clergy and one Lay Person to act as a Committee on Dispatch of Business for the Convention. The Committee shall meet not later than 60 days prior to the annual Convention, shall prepare the Order of Business to be presented, and shall cause a copy of the Order of Business to be sent to each Member of the Clergy in the Diocese and to each Lay Delegate not later than 30 days prior to the annual Convention. The Committee shall also present the Order of Business at the opening of the annual Convention for the consideration of the delegates.

(b) At least six months before the annual Convention, the Bishop shall also appoint the following Committees and Ex Officio Officers of Convention: (1) a Committee on Constitution and Canons; (2) a Committee on Resolutions of Policy; (3) a Committee on Resolutions of Courtesy; (4) a Committee on Credentials; (5) a Committee on Arrangements; (6) a Parliamentarian; (7) a Registrar of Elections.

Sec. 5. (a) All proposals for amendments or additions to the Constitution or Canons of the Diocese, and all Resolutions of Policy, shall be submitted, in writing, to the Secretary by the person or persons initiating such changes at least 90 days prior to the annual Convention. The Secretary shall, not later than 30 days prior to the annual Convention, send copies of the proposed changes to each member of the Committee on Constitution and Canons, to each Member of the Clergy in the Diocese, and to each Lay Delegate, and copies of the proposed Resolutions of Policy to each Member of the Clergy and each Lay Delegate.

(b) Proposals for amendments of the Canons not submitted in accordance with the provisions of the preceding sub-section may, upon three fourths vote of Convention, be referred to the Committee on Constitution and Canons for its recommendation and for action by Convention. If a majority of that Committee is not present, the Bishop may appoint one or more Delegates as temporary members of the Committee to make a quorum. By like vote, Resolutions of Policy not submitted in accordance with the provisions of the preceding sub-section may be referred to the Committee on Resolutions of Policy for its recommendation and for action by Convention.

CANONS OF THE DIOCESE OF OREGON

(c) All proposals for amendments or additions to the Constitution or Canons submitted under the foregoing sections to the Committee on Constitution and Canons shall be reported to the floor of Convention for such action as the Delegates desire to take.

(d) It shall be the duty of the Committee on Constitution and Canons to examine all proposals submitted to it for legality, consistency, and practicality, and to make recommendations accordingly. The Committee shall also have the power to initiate and recommend proposals for amendments or additions to the Constitution and Canons.

Sec. 6. At any session of the Convention, the Bishop, or other duly constituted President of the Convention, may designate a temporary presiding officer from among the Lay or Clerical Delegates present at that particular session to preside over the Convention.

CANON 1.2
OF CLERICAL MEMBERS

Sec. 1. Each Member of the Clergy, who for good cause is unable to attend the annual Convention, shall no later than one week before Convention, make written application to the Bishop, through the Secretary, to be excused. The Secretary will give notice of the Bishop's decision.

Sec. 2. One week before every meeting of the Convention, the Registrar shall prepare a list of all the Clergy of the Church canonically resident in this Diocese, specifying which are Deacons. The list shall be given to the Secretary, who shall prepare a Roster of the Clergy entitled to seats and votes in Convention in order to determine the number needed for a quorum. The list shall not include those Clergy who have been excused by the Bishop. The Secretary shall make the Roster available to the Convention and include it in the Journal.

Sec. 3. It shall be the duty of all Clergy entitled to seats in the Convention to attend the Convention, unless excused by the Bishop.

CANON 1.3
OF LAY DELEGATES

Sec. 1. Lay Delegates to the annual Convention shall be elected by March 1st of each year and the election certified in writing to the Secretary by the Member of the Clergy in charge of the Parish or Mission, or by a Warden or the Clerk of the Parish or Mission. The certificate shall be substantially in the following form:

TO THE CONVENTION OF THE DIOCESE OF OREGON:

We hereby certify that at a duly convened meeting of the Vestry, of _____ Parish (or the Advisory Committee of _____ Mission) in _____ held on the ___ day of _____, ____

(Here insert names and addresses of Delegates)

were duly elected to act as Lay Delegates in Convention called for _____, _____.

We further certify that each of the above Delegates-elect is a Communicant and a worshiper in the Parish (Mission); that each is at least 16 years of age; that each has been enrolled in our Parish (Mission) Register for six months immediately preceding this Parish (Mission) meeting, or continuously since the organization of our Parish (Mission), and that each has communicated in our Parish (Mission) during the year preceding the appointment.

CANONS OF THE DIOCESE OF OREGON

Executed this _____ day of _____, _____.

Rector or Priest in Charge
(or) _____ Warden
(or) _____ Clerk

Sec. 2. The certificate of election of Lay Delegates shall be forwarded to the Secretary at the Diocesan office at least 60 days before the time appointed for the meeting of the Convention, and from these certificates the Secretary shall make a list of names of the Delegates to be used in the organization of the Convention. Failure to deliver the certificate shall not, however, invalidate the election of any Delegate nor any action of the Convention.

Sec. 3. Alternate Delegates shall be elected and certified in like manner.

Sec. 4. When an organized Mission fails to elect Delegates, or its Delegates are unable to attend, the Bishop may appoint a Delegate from among those canonically eligible.

Sec. 5. It is the duty of the Lay Delegates to attend the sessions of the Convention to which they have been elected members.

Sec. 6. If a Parish or Mission is not represented in any Convention or in any session thereof, such Parish or Mission shall nevertheless be bound by all acts of such Convention.

Sec. 7. Before February 1 of each year, every Parish or Mission in union with the Convention shall certify to the Secretary the number of pledging units. The certification shall be by any two of the following: the Member of the Clergy in charge, the Senior Warden, or the Treasurer.

CANON 1.4
OF THE DEPUTIES TO PROVINCIAL SYNOD

The Deputies of this Diocese to the General Convention shall also serve as Deputies to the Synod of the Eighth Province. In addition, two members of the Episcopal Church Women's organization of this Diocese may be appointed by the Bishop as representatives to the Synod of the Eighth Province, to be seated with its deputation, each such appointee to have voice only.

CANON 1.5
NOMINATIONS

Sec. 1. The Bishop shall, at least six months before the annual Convention, appoint a Nominating Committee, designating one member who shall act as convener. The Committee shall consist of one Lay Person and one Member of the Clergy from each of the Convocations of the Diocese.

Sec. 2. (a) Within 15 days of the appointment of the Committee, the convener shall invite, in writing, every Parish Vestry and every Organized Mission Advisory Committee and every Convocation to submit nominations for positions enumerated in Sec. 4 of this Canon. Nominations shall be submitted not later than 120 days prior to Convention.

(b) The invitation shall be accompanied by a list of the incumbents of these positions, identified by Parish or Mission, with an indication of those incumbents whose terms expire and whose positions are to be filled by election of the Convention.

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Sec. 3. Nominations submitted in response to the invitation provided for in Sec. 2(a) shall be accompanied by biographical data and the written consent of the person recommended.

Sec. 4. The Nominating Committee shall meet at the call of the convener, no later than 90 days before the annual Convention, and shall assure that not less than two persons are nominated for each of the offices included in the following categories:

Deputies to the General Convention (no later than one year prior to General Convention)

Members of the Standing Committee

Members-at-large of the Diocesan Council

Trustees of The Diocese of Oregon

Directors of Legacy Health System

Members of the Chapter of Trinity Cathedral

Sec. 5. Nominees for Trustees of Oregon Episcopal School shall be selected by the Oregon Episcopal School Board Committee on Trustees with suggestions from the Parish Liaison Committee and the diocesan Nominating Committee. At least one person is nominated for each office as Trustee of Oregon Episcopal School.

Sec. 6. The nominations so made shall be communicated to the Secretary who shall then send a list of the nominations to each Member of the Clergy and each Lay Delegate in the Diocese at least 30 days prior to the annual Convention.

Sec. 7. All nominations shall be accompanied by biographical data, Parish/Mission identification, and the written consent of the nominee. Compliance with this requirement, in cases of nominations from the floor, may be waived by the Bishop or by a majority vote of Convention.

Sec. 8. Following the distribution of the printed list of the names placed in nomination by the Committee, the presiding officer of the Convention shall call for nominations from the floor.

Sec. 9. At the proper time in the annual Convention, the Secretary shall distribute a printed list of all nominations made to the Convention. Before voting, a ballot shall be distributed to each delegate present.

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CANON 2: OFFICERS OF THE DIOCESE

CANON 2.1
OF THE SECRETARY

Sec. 1. It shall be the duty of the Secretary to take Minutes of the proceedings of the Convention and, when approved by the Bishop, to publish a Journal of the Convention; to preserve the records and original Minutes and at least three copies of the printed Journal; to attest to the public acts of the Convention and the correctness of the printed Journal; and faithfully to deliver to the Secretary's successor all documents pertaining to the office.

Sec. 2. The Secretary shall enclose with every notice of meeting of the Convention two copies of the form for certifying the election of Lay Delegates and Alternate Delegates as provided in Sec. 1 and Sec. 3 of Canon 1.3.

Sec. 3. (a) The Secretary shall send annually to the Secretary of the House of Deputies of the General Convention as many copies of the printed Journal as are required by Canon of the General Convention. A printed copy of the Journal shall also be sent to each Member of the Clergy canonically resident in this Diocese and to each Congregation as a library copy.

(b) As soon as is practical after the adjournment of the Diocesan Convention next preceding a meeting of the General Convention, the Secretary shall send to the Secretary of the House of Deputies of the General Convention the credentials of the persons who were elected Deputies and Alternates to the General Convention.

(c) The Secretary shall submit to the Diocesan Convention notices received from the Secretary of the House of Deputies of the General Convention concerning alterations to the Book of Common Prayer, or of the Constitution of the Church, together with such other notices as are submitted to the Diocesan Conventions, and shall certify to the Secretary of the House of Deputies of the General Convention that this has been done.

Sec. 4. After every meeting of the Convention, the Secretary shall send to the Registrar such number of copies of the printed Journal as the Registrar shall require, together with all Journals of other Diocesan Conventions and documents bearing upon the Church at large received during the year.

Sec. 5. Within 15 days after any meeting of Convention, the Secretary shall provide to the convener of the Post-Convention Committee a draft copy of the following: a summary of the proceedings of the Convention which require action by the Committee, Resolutions of Policy adopted by the Convention, changes to the Constitution or Canons adopted by the Convention, diocesan reports made to the Convention, and such other information as may assist the Post-Convention Committee in carrying out its duties.

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CANON 2.2 OF THE TREASURER

Sec. 1. The Treasurer shall receive and disburse all funds collected under authority of the Convention. All accounts of the Diocese shall be audited annually by an independent Certified Public Accountant approved by the Board of Trustees. Accounts shall be rendered annually to the Convention.

Sec. 2. The Board of Trustees shall make rules and regulations for the Treasurer.

Sec. 3. The Treasurer shall perform such additional duties as may from time to time be ordered by the Convention, the Board of Trustees, or the Diocesan Council.

Sec. 4. The Treasurer may appoint an Assistant Treasurer, which appointment shall be subject to approval by Convention. In the event of a vacancy in the office of Assistant Treasurer between Conventions, the appointment shall be subject to approval by the Standing Committee.

CANON 2.3 OF THE REGISTRAR

Sec. 1. The Convention shall annually elect a clerical member of convention or communicant in good standing of a Parish or Mission of the Diocese of Oregon as Registrar, who shall continue in office until the election of a successor; and in the event of a vacancy in the office, the Bishop shall appoint a Registrar to serve until the next meeting of the Convention.

Sec. 2. It shall be the duty of the Registrar to collect and preserve all Journals and other documents relating to the history of the Church in this Diocese and in its Parishes and Missions; carefully to arrange, file, and label these publications and manuscripts, and from time to time make a report of collections to the Convention.

Sec. 3. The Registrar shall also keep a record, in a suitable book, of the ordinations of all Bishops, Priests, and Deacons that take place in the Diocese, of transfers of Clergy in and out of the Diocese, of Ecclesiastical sentences, and of other official acts.

Sec. 4. The Registrar may issue certified abstracts of any records in the Registrar's possession, and upon order of the Bishop, shall issue such abstracts.

CANON 2.4 OF THE CHANCELLOR

Sec. 1. It shall be the duty of the Chancellor to act as legal advisor and counselor to the Bishop, the Standing Committee, and the Convention, when called upon to do so. The Chancellor shall perform such other duties as may be provided by Canon.

Sec. 2. One or more Vice-Chancellors may be elected by the Convention, or, if the Convention is not in session, by the Standing Committee, in either case upon nomination by the Bishop, to perform special duties of a legal nature as may be assigned to them by the Bishop or by Canon.

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CANON 2.5
OF THE ARCHDEACON

Sec. 1. An Archdeacon of the Diocese may be appointed by the Bishop, subject to confirmation by the Convention, or, when the Convention is not in session, by the Standing Committee. The Archdeacon may be removed at any time by the Bishop with the approval of the Standing Committee.

Sec. 2. The duties of the Archdeacon shall be assigned by the Bishop.

Sec. 3. The salary of the Archdeacon shall be fixed by the Diocesan Council.

CANON 2.6
OF REMOVAL OF LAY OFFICERS

Lay officers may be removed from office by the Standing Committee, with the consent of the Bishop, for misconduct in office. Such officer shall be furnished with written notice specifying the facts upon which the charge is based and shall be allowed opportunity to appear in person and to present a defense before a regularly called meeting of the Standing Committee at which the Bishop shall be present.

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CANON 3: ORGANIZATIONS OF THE DIOCESE

CANON 3.1 OF THE STANDING COMMITTEE

Sec. 1. The Standing Committee at its first meeting each year shall choose a President, and a Secretary from its members. The Secretary shall record the proceedings of the Committee in a suitable book, which, with all current Church records, shall be subject to examination by the Bishop and the Convention. A full report of the Committee's acts shall be made at each annual meeting of the Convention. Any five members (all having been summoned) shall constitute a quorum, except for such purposes as, in accordance with its own rules, may require a larger number. It may make rules of meeting and business and alter and repeal them from time to time.

Sec. 2. Written notice shall be sent to all members at least three days before the time of any meeting of the Standing Committee; provided, however, that with the express consent of every member, a meeting may be held at any time without written notice.

CANON 3.2 OF THE CORPORATION OF THE DIOCESE

Sec. 1. The Bishop, the Bishop Coadjutor, if there is one, the Chancellor, the Secretary, the Treasurer, three Members of the Clergy, and three Lay Persons shall constitute the Trustees of the Corporation of THE DIOCESE OF OREGON, an Oregon nonprofit corporation. Its purpose shall be to hold all property given or acquired for the Church in the Diocese, other than that held by parochial or other corporations duly organized.

Sec. 2. Trustees, other than the Bishop, the Bishop Coadjutor, the Chancellor, the Secretary, and the Treasurer, shall be elected by the Convention for terms of three years. Any member having served a full term shall not be eligible for re-election for a period of at least one year. Any vacancy occurring between Conventions shall be filled by the Standing Committee until the next meeting of the Convention, which shall then fill the unexpired term. A member of the Standing Committee shall not be eligible to hold office as a Trustee of the Diocese.

Sec. 3. The Bishop shall be President of the Corporation. The duty of the Treasurer shall be, under the direction of the Corporation, to receive and pay out all money and to take charge of all deeds and papers which may be entrusted to the Corporation for the use and benefit of the Church, and to keep its books, accounts, and records. The Trustees shall elect, at their meeting following the Diocesan Convention, one of their number to act as Vice-President until a successor is elected. The duty of the Vice-President shall be to perform all of the duties and functions of the President, so far as they relate to the affairs of the Corporation during the President's absence from the Diocese or inability to act as President. The duty of the Secretary shall be, under the direction of the Corporation, to keep the corporate Minutes, to perform the usual secretarial duties, and to join with the President in the execution of instruments in the name of the Corporation. The Corporation shall conform to such instruction as from time to time may be given by the Convention and shall report annually its proceedings to the Convention.

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Sec. 4. The Trustees shall have no power to convey title to any real property, except by permission of the Convention or the Bishop or the Standing Committee.

Sec. 5. The Board of Trustees shall make loans or grants of funds to ministries of the Church only on favorable recommendation of the relevant Department of Diocesan Council.

Sec. 6. The Trustees shall appoint a Finance Committee consisting of no fewer than one Lay Person, one Member of the Clergy, and the Treasurer as convener, to conduct an ongoing review of all financial transactions of the Diocese. The Treasurer shall report to each meeting of the Board of Trustees on the present and projected financial state of the Diocese.

CANON 3.3 OF THE DIOCESAN COUNCIL

Sec. 1. The Diocesan Council shall administer the missionary, educational, and social service work of the Church in this Diocese. It shall perform such work as may be committed to it by the Convention and initiate and develop such new work between meetings of the Convention as it deems necessary.

Sec. 2. (a) The Council shall:

[1] Advise the Bishop on all financial, property, and secular matters pertaining to Diocesan Missions.

[2] Perform such other duties as required by Canon or by Resolution of the Convention.

(b) The Council may:

[1] Recommend measures to increase the funds under its jurisdiction.

[2] With the approval of the Bishop, request the Board of Trustees to provide funds for aiding the missionary work of the Diocese, other than clergy salaries.

[3] Recommend, by three-fourths vote of its members present at a regular meeting and with the approval of the Bishop, temporary financial assistance to any Parish, upon such conditions as the Council may impose.

[4] Adopt by-laws, rules, and regulations for its government and the government of its officials, agents, and Departments.

Sec. 3. (a) The Council shall be composed of the following:

[1] The Bishop, the Bishop Coadjutor, the Suffragan Bishop(s), the Archdeacon, and the Secretary;

[2] Convocation representatives consisting of seven Members of the Clergy and seven Lay communicants selected by their respective Convocations as hereinafter provided;

[3] Members-at-large consisting of six Members of the Clergy and six Lay Communicants, elected by Convention for three-year terms, two in each order to be elected each year.

[4] No person, whether elected as a Convocation representative or member-at-large, may serve more than three consecutive years. A period of one year shall pass before such persons shall be eligible for re-election.

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(b) Vacancies occurring among Convocation representatives shall be filled by the appropriate Convocation. Vacancies occurring among members-at-large between Conventions shall be filled by election of the Council. Those so elected shall serve until the next Convention, at which time a successor shall be elected to fill the remainder of the unexpired term.

Sec. 4. (a) The Council shall appoint from its members representatives to ministries that respond to the program needs of the Diocese. These ministries may include, but are not limited to, any of the following areas:

- [1] Ministry of Congregational Development;
- [2] Ministry in Higher Education;
- [3] Ministry in Christian Education;
- [4] Ministry in Community;
- [5] Ministry in Communication.

(b) The Bishop shall be a member of each Ministry and shall appoint its convener who need not be a member of the Council.

(c) The Council may also create other Ministries as it deems necessary.

Sec. 5. (a) The Bishop shall preside at meetings of the Council. The Bishop Coadjutor, Suffragan Bishops by seniority, or the Archdeacon, in that order, shall preside in the absence of the Bishop.

(b) The Treasurer of the Diocese shall be the Treasurer of the Council and shall be ex officio a member of any committee charged with the budget-making process.

(c) The Secretary shall work under the direction of the Bishop.

(d) The Council may appoint other officers and agents and assign their duties.

Sec. 6. The Council shall meet at least three times each year, one meeting to be held within 30 days after the adjournment of the Convention, one to be held in the Spring, and one to be held in September. The Council shall meet at such other times as the Bishop shall convene it. Fourteen members shall constitute a quorum. Each Ministry may determine the times and places of its own meetings.

Sec. 7. The Council may appoint committees and prescribe their duties and composition. The convener of a committee may or may not be a member of the Council, but shall be entitled to have a voice in meetings of the Council. The convener and other members of a committee shall be appointed annually.

CANON 3.4 OF LIMITATION ON ELECTIVE POSITIONS

No Member of the Clergy or Lay Person shall hold more than one of the following positions at one time: member of the Standing Committee, member of the Diocesan Council, Trustee of the Diocese. This restriction shall not apply to an ex officio incumbent of any such position.

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CANON 3.5
OF CONVOCATIONS AND RURAL DEANS

Sec. 1. For the more effective prosecution of the work of the Church in this Diocese, the following Convocations are hereby established:

(a) The Metropolitan-East Convocation, comprising those parishes and missions within Multnomah and Clackamas Counties, and east of the Willamette River.

(b) The Columbia Convocation, comprising those parishes and missions in Columbia and Clatsop Counties, and that portion of Multnomah County west of the Willamette River, east of the ridge of the West Hills and north of Taylor's Ferry Road.

(c) The Sunset Convocation, comprising those parishes and missions in Tillamook and Washington Counties, and in Clackamas County west of the Willamette River, and in Multnomah County west of the ridge of the West Hills, and south of Taylor's Ferry Road.

(d) The Willamette Convocation, comprising those parishes and missions in Yamhill, Marion, and Polk Counties, and that portion of Lincoln County north of the Siletz River.

(e) The Central Convocation, comprising those parishes and missions in Linn and Benton Counties, and that portion of Lane County east of the summit of the Coast range, and that portion of Lincoln County south of the Siletz River.

(f) The Southern Convocation, comprising those parishes and missions in Josephine and Jackson Counties, and in that portion of Douglas County east of the summit of the Coast Range.

(g) The South Coast Convocation, comprising those parishes and missions in Coos and Curry Counties, and in that portion of Lane and Douglas Counties west of the summit of the Coast Range.

Sec. 2. If any one Member of the Clergy bears primary responsibility for more than one parish or mission, and should the several parishes or missions fall within two or more Convocations, the individual parishes and missions involved may elect which of the respective Convocations they will join during the period this condition exists.

Sec. 3. Any parish or mission desiring to change from its assigned Convocation to an adjacent Convocation may apply for such change to the Diocesan Council. The Council may grant or deny the application.

Sec. 4. In each Convocation there shall be a dean who shall be a Member of the Clergy appointed annually by the Bishop. The term of office shall begin immediately after the close of the Convention. It shall be the duty of the Dean to:

(a) Develop and maintain communication between the Convocation and the Diocese;

(b) Represent the Bishop in overseeing the congregations of the Convocation and the diocesan programs in the Convocation.

Sec. 5. (a) In each Convocation there shall be a Convocation Council consisting of (1) the Convocation clergy eligible to vote in the Diocesan Convention, and (2) the Delegates to the current year's Diocesan Convention from each parish and mission in the Convocation.

(b) There shall be no fewer than two meetings annually of the Convocation Council. These meetings shall be held (1) between January 1 and June 30; and (2) during the period of 30 days prior to the opening of the annual Convention. The latter meeting shall include a discussion of the diocesan budget and other issues of the Convention. Meetings may be held at such other times as may be determined by the Convocation President, or by the Dean; or by a vote of the Convocation Council; or upon call by ten or more members of the Convocation Council representing at least three congregations.

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(c) Each year at its initial and organizational meeting, the Convocation Council shall elect from its lay membership a Convocation President who shall preside at all meetings.

(d) A quorum for the transaction of business of a Convocation Council shall consist of representation from a majority of the congregations in the Convocation.

(e) Each Convocation Council may (1) adopt by-laws, (2) elect officers, in addition to those herein provided, and specify their qualifications and duties, and (3) carry out and finance any programs of the Convocation Council.

(f) The Convocation Council, at its meeting within 30 days prior to the annual Convention, shall elect one Member of the Clergy and one Lay Member of the Convocation to serve on the Diocesan Council. These persons may not be selected for more than three successive one-year terms.

(g) At the call of the Bishop, as soon as feasible after elections of Convocation Presidents each year, there shall be a meeting of the Bishop and all Convocation Presidents, the Diocesan Council members selected by the Convocations, and the Deans of Convocation, for the purpose of orientation.

CANON 3.6 OF THE COMMISSION ON CHURCH ARCHITECTURE AND ALLIED ARTS

Sec. 1. There shall be a Commission on Church Architecture and Allied Arts, composed of the Bishop and nine other persons. At each annual Convention, the Bishop shall make three appointments for terms of three years. At least one of the persons appointed each year shall be skilled in one or more of the visual arts.

Sec. 2. The proper authorities of the Diocese and of every Parish and Organized Mission therein shall submit to the Commission, for its counsel and advice, all plans and specifications for contemplated new buildings, for material changes in existing buildings, for the addition of articles of Church furniture and other additions of a permanent nature, to the end that the highest possible degree of appropriateness, utility, and beauty may be attained in the adoption and execution of such plans and specifications, and in the purchase or acceptance of Church furnishings.

Sec. 3. No Parish or Mission shall be allocated Diocesan funds for building or remodeling, or for acquisition of furniture or appointments, without first consulting with the Commission about the proposed expenditure.

CANON 3.7 OF THE COMMISSION ON LITURGY AND CHURCH MUSIC

Sec. 1. There shall be a Commission on Liturgy and Church Music, composed of the Bishop and twelve other persons who are skilled in Liturgics or Church Music. At each annual Convention the Bishop shall make four appointments for terms of three years. A member may be appointed to successive terms at the Bishop's discretion.

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Sec. 2. The Commission shall serve as an advisory group to the Bishop and for all Congregations regarding matters pertaining to liturgy and music. It shall also sponsor programs of instruction and activities designed to promote excellence in these areas of the Church's ministry.

CANON 3.8 OF THE POST CONVENTION COMMITTEE

Sec. 1. At or before each annual meeting of the Convention, the Bishop shall appoint a Post Convention Committee, consisting of five persons to serve until the Committee reports to the next annual Convention. The Bishop shall also appoint one of the members as convener, who, working in cooperation with the Secretary of Convention, shall call the first meeting of the Committee, to be held within 20 days after the meeting of Convention adjourns.

Sec. 2. The duties of the Post Convention Committee shall be:

- (a) To refer any business referred to it by the Convention to the appropriate entity for implementation, and to monitor the progress of any such business;
- (b) To report to the next annual meeting of Convention and to interim meetings of Diocesan Council concerning the implementation of the business and resolutions of the prior Convention.

CANON 3.9 OF THE COMMISSION ON MINISTRY

Sec. 1. (a) A permanent Commission, consisting of twenty-seven persons, appointed by the Bishop, subject to confirmation by the Convention, shall constitute the Commission on Ministry ("Commission"), for the administration of such affairs as shall appear in the following sections.

(b) The Commission shall advise and assist the Bishop in (1) the implementation of Title III of the Canons of the General Convention of the Episcopal Church of the United States of America, (2) the determination of present and future opportunities and need for the ministry of all baptized persons, (3) the design and oversight of the ongoing process for recruitment, discernment, formation for ministry of all types, and assessment of readiness therefore.

(c) The Commission shall advise and assist the Bishop in guiding persons engaged in a process of ministry discernment to determine appropriate avenues for the expression and support of their ministries, either lay or ordained.

Sec. 2 (a) All members of the Commission shall serve on one of the following two committees of the Commission with representation and terms of service as specified in sections 2.b and 2.c of this Canon: The Committee for Baptismal Ministry Development or The Committee for Ordained Ministry Development. At the first meeting of the Commission the Chair of Commission shall appoint two persons to serve on both committees to act as liaisons.

(b) The Committee for Baptismal Ministry Development shall consist of twelve persons appointed by the Bishop, subject to confirmation by the Convention, for the administration of such affairs as shall appear in Sec. 4 below. There shall be nine Lay Persons and three Members of the Clergy appointed. Each year three Lay persons and one Member of the Clergy shall be appointed for a three-year term. No member of the Committee shall be eligible for re-appointment after having served a full three-year term until the expiration of one year. Vacancies occurring between annual Conventions shall be filled by election of this Committee from nominees presented by the Bishop. Members so elected shall serve the remainder of the term of the members they replace, provided their elections are confirmed at the next annual Convention. If not so confirmed, the Bishop shall appoint another person to complete the term, subject to confirmation by the Convention. In addition to the

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twelve members, the Bishop may also appoint a staff liaison person as a member of this Committee without vote.

(c) The Committee for Ordained Ministry Development shall be a permanent Committee of the Commission consisting of fifteen persons, appointed by the Bishop, subject to confirmation by the Convention, for the administration of such affairs as shall appear in Sec. 5 below. In the even-numbered years, two Priests, or if any, Deacons, and one Lay Person shall be appointed for five-year terms. In the odd-numbered years, two Lay Persons and one Priest, or if any, Deacon, shall be appointed for five-year terms. Such appointments shall be made so that there shall be at least one Priest, and if any, one Deacon, on the Commission at all times. No member of the Committee shall be eligible for re-appointment after having served a full five-year term until the expiration of one year. Vacancies occurring between annual Conventions shall be filled by election of the Commission from nominees presented by the Bishop. Members so elected shall serve the remainder of the term of the members they replace, provided their elections are confirmed at the next annual Convention. If not so confirmed, the Bishop shall appoint another person to complete the term, subject to confirmation by the Convention. In addition to the 15 members, the Bishop may also appoint the Dean of the Center for the Diaconate and a staff liaison person as members of the Committee without vote.

Sec. 2 3. The Commission shall establish procedures for its organization and governance, with each committee of the Commission establishing procedures for its organization and governance consistent with the particular responsibilities of that committee. The entire Commission shall meet in plenary session at least twice a year.

Sec. 3 4. (a) It shall be the duty of The Committee for Baptismal Ministry Development to affirm and develop the ministry of all baptized persons by (1) promoting the understanding that all baptized persons are called to minister in Christ's name, (2) conducting training and education for its members, for congregations and for the Diocese in all facets of baptismal ministry development including, but not limited to, gifts identification, discernment, and life-long formation for lay persons, (2) providing affirmation and support of baptismal ministries in daily life, (3) recruiting and training lay leaders in the Diocese, (4) providing information and referrals to individuals and congregations in the Diocese regarding baptismal ministry resources, and (5) sponsoring diocesan wide conferences on baptismal ministry.

(b) Subject to the Canons of the General Convention and of this Diocese, and subject further to the approval of the Bishop, this Committee shall have authority to appoint such sub-committees from and beyond its membership as it may find necessary to act on its behalf.

Sec. 5. (a) It shall be the duty of the Committee for Ordained Ministry Development to assist the Bishop in matters pertaining to (1) the selection, examination, education, training, pastoral care, deployment, and continuing development of Postulants and Candidates; (2) the continuing development of Clergy of the Diocese; (3) providing guidance and pastoral care for Lay Professionals employed by the Church; and (4) performing such other duties as may be required by Canons of the General Convention.

(b) Subject to the Canons of the General Convention and of this Diocese, and subject further to the approval of the Bishop, this Committee shall have authority to appoint such sub-committees from and beyond its membership as it may find necessary to act on its behalf.

(c) This Committee shall provide for the conduct of those canonical examinations assigned it by General Convention Canons. The Bishop may appoint the persons who are to conduct the examinations.

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(d) Under the guidance and oversight of the Bishop, this Committee shall interview each Candidate before ordination to the Diaconate, and, at its discretion, before ordination to the Priesthood, to ascertain the Candidate's personal readiness for such ordination; and shall report, in writing and without delay, the findings of the interview to the Bishop and the Standing Committee.

Sec. 6. The Commission shall make a written report to the annual Convention; with a copy to the Standing Committee upon its request. This report will include, but not be limited to, reports from both committees of the Commission.

CANON 3.10 OF TEMPORARY COMMISSIONS

Sec. 1. The Bishop may establish additional Commissions charged with a particular work in the Diocese.

Sec. 2. When such a Commission considers its assigned duties to be completed, it shall so report to the Bishop and request that it be discharged. The Bishop may then discharge the Commission or continue it with further instructions.

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CANON 4: MISSIONARY WORK OF THE DIOCESE

CANON 4.1
OF THE CONTROL OF MISSIONARY WORK

The Bishop shall supervise and control all missionary work within the Diocese and shall have authority, with the advice of the Diocesan Council, to establish, organize, merge, and dissolve Missions. The Bishop shall appoint all Vicars, and transfer, remove, or suspend such Vicars when permitted by the Canons of the General Convention, and shall provide for the management of Mission property and funds.

CANON 4.2
OF CITY MISSION SOCIETIES

With the approval of the Bishop, City Mission Societies may be organized for the purpose of ministering to persons not reached by Parishes or Missions. All by-laws or rules for their administration shall be subject to the approval of the Bishop. The Member of the Clergy appointed by the Bishop to be in charge of such a Society shall present to each annual Convention a report of its work and finances.

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CANON 5: DIOCESAN FINANCE

CANON 5.1 OF THE DIOCESAN BUDGET

Sec. 1. The Diocesan Council shall submit to each annual Convention a budget covering all the work committed to it and the expenses of the Diocese for the ensuing year. This budget shall have been prepared and shall be published to the Church in this Diocese at least 45 days prior to the Convention to which it is to be submitted, by mailing to each Parish and Mission sufficient copies so that Clergy, Lay Delegates to Diocesan Convention, and Convocation Delegates may each have a copy.

Sec. 2. All budget proposals shall be submitted, in writing, to the Diocesan Council by the person or persons initiating such proposals at least 90 days prior to the annual Convention.

CANON 5.2 OF THE DIOCESAN PROGRAM FUND

Sec. 1. There shall be a Diocesan Program Fund which shall be used for the payment of the expenses of Convention, the charges of the General Convention, the Bishop's salary, all administrative costs of the Diocese of Oregon, the Assessment levied by the Executive Council, for all Diocesan Missionary projects, and for all charges incurred by the Diocese of Oregon.

Sec. 2. The Diocesan Program Fund shall be derived from all interest received from the Episcopal Endowment Fund and other investments, from grants, contributions, and gifts, and from the Diocesan Program Assessments.

Sec. 3. A Diocesan Program Assessment shall be paid by each Parish and Mission, based upon the amount of General Purpose Income received by each during the month immediately preceding that in which the assessment is due, less amounts of General Purpose Income used for repayment of principal on long-term indebtedness incurred for capital improvements and less amounts of General Purpose Income used for the cost of New Ministry.

General Purpose income shall include:

All plate offerings, loose offerings, unpledged or undesignated offerings, and all Easter and Christmas offerings, if for general purposes;

All amounts designated for the Diocesan or General Church Program;

All undesignated receipts from any parish group;

All gifts designated for any parish operating expense and for Diocesan or General Church Program;

All Diocesan support for the parish budget, except support for Clergy compensation;

All investment and endowment income, dividends, interest, or net rental income, available for parish operating expenses and/or the Diocesan and General Church Program;

All interest credited to a savings account whose purpose is the support of the parish's general purpose expenses;

Any income (e.g., from cemeteries, columbariums, or special grants from non-Church sources) which can be used for operating expenses, or for the Diocesan and General Church Program.

For the purposes of this section, "New Ministry" is defined as the addition of an assistant in direct ministry, either a Member of the Clergy or lay, at half time (or more), or a Mission Vicar moving from half time to two-thirds time or more. "The cost of New Ministry" is defined, for Members of the Clergy as stipend, housing and utilities only; and for lay persons, as salary only.

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The reduction in General Purpose Income for the cost of New Ministry shall be with the consent of the Bishop and may be made for not more than five years from the date of the addition of the assistant in direct ministry or change in time for a Vicar or for as long as the New Ministry continues. If the New Ministry terminates before the end of five years, the reduction shall terminate at the same time. In no case may the reduction for the cost of New Ministry exceed an accumulative period of five years.

If such income exceeds:	But does not exceed:	The payment shall be:
\$ 0	\$1,500 (\$18,000 year)	10% thereof
\$1,501 (\$18,012 year)	\$2,500 (\$30,000 year)	12% thereof
\$2,501 (\$30,012 year)	\$3,333 (\$39,996 year)	14% thereof
\$3,334 (\$40,008 year)	\$4,167 (\$50,004 year)	17% thereof
\$4,168 (\$50,016 year)	\$5,000 (\$60,000 year)	18% thereof
\$5,000 (\$60,000 year)	\$5,833 (\$70,000 year)	19% thereof
\$5,833 (\$70,000 year) and up		20% thereof

Any underpayment or overpayment shall be adjusted on the basis of the annual Parochial Report.

Sec. 4. If the total Diocesan Program Assessment computed pursuant to the rates herein set forth, together with all other income available to the Diocese, provides an amount less than the total sum needed to meet the budget approved by the Convention, the Diocesan Council shall modify the budget as necessary to bring about a balance between income and expenditures. If the total Diocesan Program Assessment collected, computed at the rates set forth in this Canon, exceeds the amount necessary to meet the budget adopted by Convention, Diocesan Council shall determine how the surplus is used.

Sec. 5. Any motion or resolution from the floor of Convention which would increase any item in the budget submitted by the Diocesan Council, or which would add to the budget any item requiring funding, must include in the resolution or motion an estimate of cost and a means of funding the increase or addition. Any such motion or resolution shall require a three-fourths vote of the members present. Any motion or resolution from the floor of Convention which proposes funding a new item or an increase in an existing item by reducing another item in the budget shall likewise require a three-fourths vote of the members present.

Sec. 6. Each Parish and Mission of this Diocese shall send to the Treasurer of the Diocese a statement of the previous month's General Purpose Income and its Diocesan Program Assessment payment not later than the 15th of each month, and if not so paid, such Parish or Mission shall be delinquent. If a congregation's Program Assessment is more than two months delinquent, the Bishop shall provide such counsel to the congregation as the Bishop deems advisable. The Diocesan Council, with the consent of the Bishop, may cancel all or part of the Assessments delinquent for longer than two years and forgive the filing of all or part of delinquent required statements of General Purpose Income.

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CANON 5.3 OF BUSINESS METHODS IN CHURCH FINANCE

Sec. 1. The Diocese of Oregon, its Parishes and Missions, and all Institutions of the Diocese shall be governed by the provisions of this Canon.

Sec. 2. (a) Trust and permanent funds and all securities shall be deposited with a Federal or State Bank, or a Diocesan Corporation, or with some other agency approved in writing by the Board of Trustees. These deposits shall be under a trust or an agency agreement and provide for at least two signatures on an order of withdrawal. This paragraph shall not apply to funds or securities refused by the depositories named as being too small for acceptance. Such small funds and securities shall be under the care of the persons or corporations properly responsible for them.

(b) Records shall be made and kept of all trust and permanent funds, showing at least the following:

Source and date;

Terms governing the use of principal and income;

To whom and how often reports of condition are to be made;

How the funds are invested.

(c) Treasurers and custodians, other than banking institutions, shall be adequately bonded, but this requirement shall not apply to treasurers of funds that do not exceed \$500 at any one time during the fiscal year.

(d) Books of account shall be so kept as to comply with generally accepted accounting methods.

(e) All accounts of the Diocese shall be audited annually by an independent Certified Public Accountant. All reports of such audits including any memorandum issued by the auditors or audit committee regarding internal controls or other accounting matters, together with a summary of action taken or proposed to be taken to correct deficiencies or implement recommendations contained in any such memorandum, shall be filed with the Bishop or Ecclesiastical Authority not later than 30 days following the date of such report, and in no event, not later than September 1 of each year, covering the financial reports of the previous calendar year.

(f) All buildings and their contents shall be kept adequately insured.

Sec. 3. (a) No Vestry, Trustee, or other body authorized by Civil or Canon law to hold, manage, or administer real property for any Parish, Mission, or Institution shall encumber or alienate the same or any part thereof without the written consent of the Bishop and Standing Committee of the Diocese, except under such regulations as may be prescribed by Canon. For the purpose of this Canon, the word "encumber" shall be construed to include execution of a mortgage, a trust deed, and a contract of sale of real property.

(b) Notwithstanding the provisions of Sec. 3. (a), any Diocesan Institution may encumber its property for purposes of expansion or improvement of its facilities without prior consent, but it shall promptly report to the Bishop any such encumbrance.

Sec. 4. The fiscal year of this Diocese and of every Parish and Mission therein shall begin January 1st.

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CANON 5.4 OF CANONICAL OFFERINGS

Sec. 1. The offering, on the occasion of the regular episcopal visitation of the Bishop, in each Parish and Mission of the Diocese, not otherwise restricted by the donor, shall be transmitted to the Treasurer of the Diocese and paid into the Bishop's Discretionary Fund to be used in assisting persons preparing for the Ordained Ministry or for emergencies for which other funds are not available.

Sec. 2. Each Parish and Mission shall designate at least 1% of its budget for theological education and transmit such sum to the Treasurer of the Diocese. In Lieu of such payment each Parish and Mission shall take up a special offering for theological education on the Sunday closest to the Conversion of St. Paul the Apostle Day (January 25) (unless some other Sunday is appointed by the Vestry of the Parish or the Vicar of the Mission.) The offering, not otherwise restricted by the donor, shall be transmitted to the Treasurer of the Diocese, to be forwarded to the Seminary of the Church designated by the Priest in Charge of the Parish or Mission.

Sec. 3. The offering in conjunction with Thanksgiving Day, in each Parish and Mission of the Diocese, not otherwise restricted by the donor, shall be transmitted to the Treasurer of the Diocese. The offering shall be given to the Fund for the Poor and Homeless unless otherwise designated by Diocesan Council.

Sec. 4. The offering on Pentecost Sunday, in each Parish and Mission of the Diocese, not otherwise restricted by the donor, shall be transmitted to the Treasurer of the Diocese. The offering shall be used as designated by Diocesan Council.

CANON 5.5 OF THE CHURCH PENSION FUND

The Diocese of Oregon hereby participates in the system of the Church Pension Fund as established by Canons of the General Convention.

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CANON 6: PARISHES AND MISSIONS

CANON 6.1
OF THE ORGANIZATION OF MISSIONS

Sec. 1. Whenever at least 25 baptized persons of at least 18 years of age (at least three of whom shall be confirmed communicants) desire to establish the Church in any city, town, village, or district, they shall make application to the Bishop to be organized as a Mission in the following form:

(Date) _____

To the Right Reverend _____, Bishop of Oregon.

We, the undersigned residents of _____ in the Diocese of Oregon, desiring that the Church shall be established in this place, and ready, according to our several abilities, to sustain the services of the same, do hereby request you to provide for us as you may deem proper and expedient.

We do hereby agree to place ourselves under your charge, promising conformity to the Constitution and Canons of the General Convention and of the Diocese of Oregon, and to the rules and regulations of its Convention. We now ask the privilege of being organized as a Mission under the name of _____ Mission, _____.

Furthermore, we do hereby agree to raise among us and faithfully to pay to the Treasurer of the Diocese every year such sum as shall be assigned as our share of the Diocesan Program Assessment, and also such contribution as may be assumed by us as our minimum toward the salary of the Missionary who may be sent to us. And we now agree for the first year to pay in monthly installments the amount, at least, of _____ dollars \$ _____).

Respectfully,

(Here shall follow the signatures of the applicants.)

Sec. 2. (a) If the Bishop consents to the organization of the Mission, a meeting shall be called of those desiring its organization. At this meeting, the Bishop or the Archdeacon, or the Dean of the Convocation, or some other Member of the Clergy appointed by the Bishop, shall preside.

(b) All persons qualified to sign the application and intending to be members of the Mission, shall be entitled to attend and take part in the meeting, whether they are actual signers or not. The meeting shall choose a name for the Mission, whether the name proposed in the application or another, which name, if approved by the Bishop, shall become the name of the Mission. The meeting shall also elect two Wardens, a Clerk, and a Treasurer, all of whom shall be communicants of the age of at least 18 years.

Sec. 3. A Mission may apply for admission into union with the Convention, provided that it submits its application to the Bishop at least six months prior to the meeting of the Convention to which it applies.

Sec. 4. The certificate from the Bishop, required by Article 14, Sec. 3, of the Constitution of the Diocese of Oregon, shall certify that the Mission is duly organized and that it shows sufficient financial stability to warrant its admission into union with the Convention.

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CANON 6.2 OF MISSIONS

Sec. 1. There shall be an Annual Meeting of the members of every Mission for the purpose of receiving and acting upon the reports of the Vicar, the Treasurer, the Church School, and all guilds and organizations functioning in the Mission; for the election of members to the Advisory Committee; and for the transaction of any other business which may canonically come before it.

Sec. 2. The Annual Meeting shall be held upon such day and hour as the Advisory Committee shall determine.

Sec. 3. Notice of the Annual Meeting shall be given by the Vicar, or the Wardens (if there is no Vicar), in the same manner as provided for Parish Meetings.

Sec. 4. The qualifications of voters shall be the same as in a Parish.

Sec. 5. In every Mission there shall be an Advisory Committee, which shall consist of the Vicar (if there is one; otherwise, the Bishop), who shall preside, the Wardens, and the members of the Advisory Committee. The duties of this body shall be to manage all temporal concerns of the Mission, subject to such civil and canonical limitations as are applicable. The number of members of the Advisory Committee shall be not less than five nor more than 12. Any Mission may avail itself of the provisions of Canon 6.7, Sec. 4.

Sec. 6. All members of the Advisory Committee, except the Vicar, shall be Lay Persons qualified to vote for members of the Advisory Committee, and a majority of such Lay Persons shall be confirmed communicants. The Advisory Committee shall have the power to fill any vacancy which may occur in that body until the next regular election of members of the Advisory Committee. They shall continue in office until their successors are elected.

Sec. 7. Both the Wardens must be confirmed communicants in good standing in the Church. They shall be selected and hold office by either of the following methods, determined by vote of the members of the Mission:

(1) At the first meeting of the Advisory Committee, as provided in Sec. 9 of this Canon, the Vicar (if there is one; otherwise, the Bishop) shall appoint one of the Committee to be Senior Warden and the Committee shall elect another of them to be Junior Warden. They shall remain in office until their successors are chosen, unless they or either of them shall not be re-elected at the next Annual Meeting; in which case, they or either of them shall vacate the office of Warden upon adjournment of the Annual Meeting.

(2) The Senior Warden shall be nominated by the Vicar (if there is one; otherwise, the Bishop) and both Wardens shall be elected at the Annual Meeting to serve a term of two years. Both Wardens are eligible for nomination and election in the same manner to one additional term of two years. Upon completion of one term, or if re-elected, of two terms, neither shall be eligible for election as Warden or Committee member for a period of one year. The Wardens shall remain in office until their successors are chosen.

Sec. 8. It shall be the duty of the Wardens, under the direction of the Vicar, to procure a proper place to be used as a place of worship; to see that the same is kept clean and in good repair; and that it be provided with all things necessary for conducting the services of the Church decently and in good order. They shall also have charge of all property of the Mission, except real property, and shall cooperate with the Bishop, Archdeacon, and Dean of the Convocation in maintaining services in the absence of a Vicar.

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Sec. 9. It shall be the duty of the Vicar (or in the case of the Vicar's absence, of the Clerk) to call a meeting of the Advisory Committee promptly after the Annual Meeting. At this meeting, the Advisory Committee shall elect a Clerk and a Treasurer to serve for a term of one year or until their successors are elected. Such officers may or may not be elected from the membership of the Advisory Committee and may be re-elected without limitation.

Sec. 10. It shall be the duty of the Clerk to keep a record of events of importance to the Mission and a list of its families and members and to keep the Minutes of all business meetings of the Mission and of the Advisory Committee.

Sec. 11. It shall be the duty of the Treasurer to collect and receive all moneys contributed to the Mission and to remit or disburse them according to the Canons. It shall also be the duty of the Treasurer to remit to the Diocesan Treasurer, not later than the 15th day of each month, the portion of the Diocesan Program Assessment then due, together with all moneys designated for missionary purposes that have been received during the preceding month.

Sec. 12. Title to real property acquired by or for any Mission shall be vested in the Diocese of Oregon. No real property shall be acquired on behalf of any Mission without the consent of the Bishop and Trustees of the Diocese of Oregon. The Bishop may convey to the Diocese of Oregon title to any Mission property held by the Bishop as Corporation Sole or otherwise.

Sec. 13. Every Mission in which a Vicar ministers shall contribute toward the stipend such an amount as may be agreed upon between the Mission and the Diocesan Council. The failure of a Mission to make any such payment shall be sufficient grounds for discontinuance of the Vicar's services.

CANON 6.3
OF THE ORGANIZATION OF PARISHES

Sec. 1. Whenever at least 50 communicants, of whom 10 are confirmed and are of the age of 18 years or more, desire to organize a Parish within the Diocese, they shall make written application to the Bishop for permission to organize, in the following form:

(Date) _____

To the Right Reverend _____, Bishop of Oregon.

We the undersigned, holding to the Doctrine, Discipline, and Worship of the Church now known in law as the Protestant Episcopal Church in the United States of America, do hereby respectfully ask your consent to associate and organize ourselves as a Parish of the Church in _____ in the Diocese of Oregon, under the name and title of _____, Parish, _____. We hereby solemnly promise and declare that this Parish shall be forever held under the Ecclesiastical Authority of the Bishop of Oregon and any successors in office, and in conformity with the Constitution and Canons of the General Convention and of the Diocese of Oregon.

We declare that we, and each of us, intend to become members of the Parish, if canonically organized.

We further promise that this Parish will pay all assessments levied against it by authority of the Convention of the Diocese.

Respectfully,

(Here shall follow the signatures of the persons desiring to organize the Parish)

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Sec. 2. Upon receipt of the application, the Bishop shall submit it to the Standing Committee, and if the Bishop and a majority of the Committee approve the organization of the proposed Parish, consent shall be given in the following form, a duplicate of which shall be spread upon the Minutes of the Standing Committee:

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The organization of a Parish in _____, to be known as _____ Parish, _____, having been duly considered and approved by the Standing Committee of this Diocese, I do hereby give my canonical consent to the organization of this Parish.

Given under my hand and the seal of the Diocese this ____ day of _____ in the year of our Lord _____ and of my consecration the _____.

Bishop of Oregon

Attest: _____, Secretary of the Standing Committee

Sec. 3. Upon receipt of the formal consent of the Bishop and Standing Committee, the persons interested may proceed forthwith to organize the proposed Parish. This shall be done at a public meeting of which one week's notice shall be sent to each person signing the application. At the meeting, a Member of the Clergy appointed by the Bishop shall preside. The first order of business, after suitable prayers and the election of a Clerk pro tempore, shall be the adoption of the Constitution of Parishes prescribed in Sec. 1 of Canon 6.4, which having been adopted, all the baptized persons present, being at least 18 years of age, who intend to be members of the new Parish, shall sign the Constitution, and only the persons who have signed the Constitution shall be entitled to take part in the further proceedings of the meeting. The meeting shall thereupon proceed to determine the number of Members of the Vestry to be elected, not less than 5 nor more than 12, exclusive of the Rector. The Members of the Vestry shall be elected, by ballot, by a majority vote of those entitled to vote.

Sec. 4. The original copy of the Constitution, signed as provided in Sec. 3 of this Canon, shall be a part of the permanent Parish records. A duplicate copy of the Constitution shall thereafter be certified by the Wardens and Members of the Vestry elected at the meeting provided for in Sec. 3, and this copy shall be filed with the Secretary of the Diocese. There shall also be filed with the Secretary of the Diocese a written statement, subscribed by the Wardens and Members of the Vestry, to the effect that the Parish is regularly organized by the election of not less than 5 nor more than 12 persons to the Vestry, including the 2 persons who are Wardens, and that the Parish has not less than 50 members and has assumed the entire support of a full-stipend Rector for the 3 preceding years without missionary or diocesan aid, its Diocesan Program Assessment, and all other operating expenses, and that the Parish will assume and agree to pay any and all indebtedness that it owes, in a manner satisfactory to the Bishop. Such statement shall constitute presumptive evidence of the facts therein certified.

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Sec. 5. There shall also be filed with the Secretary of the Diocese a statement, signed by the Wardens and Vestry of the proposed Parish, setting forth (1) a financial statement showing the assets and liabilities of the proposed Parish, including the indebtedness thereof, if any; (2) a statement of the amount which has been pledged for its support for its first year of operation as a Parish; and (3) a statement of the stipend which the proposed Parish agrees to pay its Rector for the first year. If the proposed Parish has been a Mission, a statement must show that the Mission has been self-supporting for the three preceding years.

Sec. 6. Whenever any Parish shall have complied with the foregoing provisions of this Canon, and with the provisions of Sec. 2 of Article 14 of the Constitution of this Diocese, it may be admitted into union with the Convention in the manner specified by Article 14; provided, that the Bishop must first certify that all the provisions of the Constitution and Canons applicable in the case have been complied with; and provided further, that if the Parish fails within 60 days to incorporate under the laws of Oregon, as hereinafter required, the action of the Convention in admitting the Parish to union shall be null and void, and the status of such organization shall be that of a Mission.

CANON 6.4 OF THE CONSTITUTION OF PARISHES

Every Parish admitted into union with the Convention shall adopt the following Constitution:

CONSTITUTION of

ARTICLE 1 NAME

This Parish shall be known by the name of _____ Parish, _____,

ARTICLE 2 RECOGNITION OF AUTHORITY OF THE CHURCH

This Parish, as a constituent part of the Church in the Diocese of Oregon, expressly accedes to the Constitution, Canons, Doctrine, Discipline, and Worship of the Protestant Episcopal Church in the United States of America, and the Constitution and Canons of the Church in the Diocese of Oregon, and recognizes the authority of the General Convention and of the Convention of this Diocese.

ARTICLE 3 AMENDMENTS

This Parish further recognizes the right, power, and authority of the Convention of this Diocese to alter and amend the Constitution of Parishes by general Diocesan Canon, and also to enact, amend, or repeal Canons and regulations concerning this and all Parishes within the Diocese of Oregon.

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ARTICLE 4 PROPERTY

All real and personal property held by or for the benefit of this Parish is held in trust for the Protestant Episcopal Church in the United States of America and the Diocese of Oregon. The existence of this trust shall in no way limit the power and authority of this Parish otherwise existing over such property so long as the Parish remains a part of, and subject to, the Constitution and Canons of the Protestant Episcopal Church in the United States of America, and the Constitution and Canons of the Diocese of Oregon.

CANON 6.5 OF THE INCORPORATION OF PARISHES

Sec. 1. Within 60 days after a Parish has been admitted into union with the Convention, it shall file Articles of Incorporation in the form approved by the Bishop in accordance with the laws of the State of Oregon for nonprofit corporations and containing substantially the following provisions:

(1) The purpose of the corporation shall be the advancement of the interests of the Parish and to conduct the Parish in accordance with the Constitution, Canons, regulations, rules, usage, and discipline of the Protestant Episcopal Church in the United States of America and the Constitution and Canons of the Diocese of Oregon, hereafter referred to as "Constitution and Canons."

(2) In the event of dissolution, winding up, or other liquidation of this corporation, its assets shall be distributed in accordance with the Constitution and Canons of the Diocese of Oregon.

Sec. 2. The "Constitution and Canons" shall be part of the Articles of Incorporation and Bylaws of the Parish, unless the Constitution and Canons are contrary to the laws of the State of Oregon. The Constitution and Canons shall prevail against anything elsewhere contained that may appear repugnant to the Constitution and Canons.

CANON 6.6 OF PARISH MEETINGS

Sec. 1. There shall be an Annual Meeting in every Parish, for the purpose of hearing and acting upon reports of the Rector, the Treasurer, the Auditing Committee, the Church School, and the various guilds and other organizations; for the election of Vestry members; and for the transaction of such other business as may legally and canonically come before the meeting.

Sec. 2. The Annual Meeting shall be held upon a day and hour determined by the Vestry.

Sec. 3. Notice of the Annual Meeting, signed by the Rector or by one of the Wardens, shall be posted in a conspicuous place at a main entrance to the Church at least one week before the date of the meeting.

Sec. 4. All communicants of the Church 16 years of age, who have been enrolled on the Parish Register for six months immediately preceding the Annual Meeting and have communicated in the Parish during the year preceding; and all baptized persons of like age who are and have been contributors in their own names, to the support of the Parish for not less than six months preceding, shall be legal voters of the Parish. Voting shall be limited to those present at the Annual Meeting and voting by proxy shall not be allowed. If the Parish has been organized within six months prior to the day of the Annual Meeting, the period of required membership or contribution shall date from such organization.

Sec. 5. The Rector shall preside at all Annual Meetings, or if absent or unable to act, one of the Wardens shall preside, as provided in Canon 6.8. The Clerk of the Vestry shall be Clerk of the Parish and

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shall act as such at all Parish meetings. In case of the Clerk's absence, the meeting shall elect a Clerk pro tempore.

Sec. 6. The election of Vestry members shall be by ballot. Three tellers shall be appointed, one by the presiding officer, one by the Members of the Vestry who are present, and the third by these two parties. The tellers shall receive and count the votes for Members of the Vestry and shall also act as judges of the election. Any legal voter may challenge the right of any person to vote, and the judges shall decide the question. Whenever a vote is challenged, the judges shall note upon the ballot the name of the voter, whether the vote was allowed or rejected, and shall sign the ballot. The Clerk shall enclose all ballots cast at the election, and all rejected ballots, in a sealed envelope and it shall be signed by the Clerk and the judges, and delivered to the Vestry. It shall be preserved unopened for one year, subject to the order of the Bishop.

Sec. 7. The presiding officer shall act as inspector of elections and certify who are elected Members of the Vestry.

Sec. 8. An appeal from the certified result of the election may be made to the Bishop, who shall recanvass the vote and ascertain and declare the result of the election. The Bishop's decision shall be final.

Sec. 9. Special Parish meetings may be called at any time by the Rector or the Vestry. Notice of any special meeting shall be given in the same manner as the notice of the Annual Meeting and the notice shall set forth the business which is proposed, and no other business than that specified in the notice shall be in order.

CANON 6.7 OF THE PARISH VESTRY

Sec. 1. In every Parish there shall be a Vestry, which shall consist of the Rector (if there is one) and the Wardens and Members of the Vestry. The duties of the Vestry shall be to manage the temporal concerns of the Parish. In case of a vacancy in the Office of the Rector, it shall elect a Rector in accordance with the provisions of these Canons; but no Rector shall have an vote in the election of a successor.

Sec. 2. All Members of the Vestry shall be Lay Persons of the age of 18 years or more, qualified to vote for Members of the Vestry in the Parish, and a majority of such Lay Persons must be confirmed Communicants.

Sec. 3. The Parish may, by three-fourths vote at an Annual Meeting, change the number of its Vestry, but shall not provide for less than 5 nor more than 12, exclusive of the Rector.

Sec. 4. Members of the Vestry shall be elected annually, unless the Parish chooses by a three-fourths vote at an Annual Meeting to adopt a system of rotation in office, in whatever manner the Parish determines. If a vacancy occurs in the Vestry between Annual Meetings, the Vestry may fill the vacancy. The person chosen shall serve the unexpired term.

Sec. 5. The Wardens must be confirmed Communicants in Good Standing in the Church. They shall be selected and hold office by either of the following methods, determined by the vote of the Parish:

(1) At the first meeting of the Vestry, as provided in Sec. 6 of this Canon, the Rector shall appoint one of the Members of the Vestry to be Senior Warden, and the Vestry shall elect another of them to be Junior Warden; provided, that in case of a vacancy in the Rectorship, the Vestry shall elect both Wardens. They shall remain in office until their successors are chosen, unless they or either of them shall not be re-elected Members of the Vestry at the Annual Meeting; in which case, they or either of them shall vacate the office of Warden upon adjournment of the Annual Meeting.

(2) The Senior Warden shall be nominated by the Rector and elected at the Annual Meeting to

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serve a term of two years. The Junior Warden shall be elected at the Annual Meeting to serve a term of two years. Both Wardens shall be eligible for election, in the same manner, to one additional term of two years, but upon completion of one term, or if re-elected, of two terms, neither shall be eligible for election as Warden or Member of the Vestry for a period of one year. The Wardens shall remain in office until their successors are chosen.

Sec. 6. It shall be the duty of the Rector or Priest in charge, or if absent or unable to act, of the Clerk, to call a meeting of the Vestry promptly after the Annual Meeting. At the meeting, the Vestry shall elect a Clerk and a Treasurer, who may or may not be a Member of the Vestry.

Sec. 7. The Clerk and Treasurer shall, by virtue of their elections, become Clerk and Treasurer, respectively, of the Parish Corporation. They shall continue in office until their successors are elected.

Sec. 8. The Vestry of each Parish shall establish a regular meeting date and time; but special meetings may be called at any time by the Rector, or both the Wardens, or by any three Members of the Vestry, by giving written notice to each Member of the Vestry.

Sec. 9. A quorum of a Vestry shall consist of a majority of all its members, and no meeting shall be held without the attendance of the Rector or one of the Wardens.

CANON 6.8 OF THE DUTIES OF WARDENS

The Wardens, under the direction of the Rector or Priest in charge, shall see that the Church building is kept from all secular or other uses prohibited by Canon Law; that it is kept clean and in good repair as becomes the House of God; and that the premises are kept in proper order. They shall also see that the Parish is provided with all things necessary for conducting the services of the Church decently and in good order; shall gather the alms and other offerings of the people in decent basins provided for the purpose, and reverently bring them to the Priest in Charge; and shall preserve order and decorum in and around the Church building, and especially during the time of Divine Worship. In case there is no Rector, or if absent or unable to act, the Senior Warden or the Junior Warden shall preside at all meetings of the Vestry and of the Parish. The Wardens shall perform all other duties which are assigned to them by the Canons of the General Convention and of this Diocese.

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CANON 6.9 OF THE DUTIES OF OFFICERS

Sec. 1. The Clerk shall attend all meetings of the Vestry and of the Parish, take Minutes of their proceedings, and when approved, enter and attest them in the Book of Minutes of the Vestry and Parish; act as Clerk of the Parish Corporation and, as such, attest to the public acts of the Vestry; preserve the journals and records of the Parish; and perform such other duties as may be legally assigned. Books and papers relating to the affairs of the Parish shall be delivered to the Clerk's successor.

Sec. 2. The Treasurer shall receive all money collected under authority of the Vestry, the receipt and disbursement of which is not otherwise provided for. Money shall not be disbursed by the Treasurer except on order from the Vestry. The Treasurer shall present to the Parish, at its Annual Meeting, a full and accurate statement of all money received and disbursed during the year preceding, accompanied by vouchers. The Treasurer shall be subject to the direction of the Vestry and shall answer all questions as to the state of the Treasury and shall attend meetings of the Vestry when requested. The books and accounts of the Treasurer shall be open at all times to the inspection of the Rector, Wardens, and Members of the Vestry.

CANON 6.10 OF THE FILLING OF VACANT CURES

Sec. 1. Whenever the Office of the Rector of a Parish becomes vacant, the Wardens shall immediately give notice to the Bishop, who may appoint a Priest or Bishop to fill the vacancy until a Rector is elected and takes charge.

Sec. 2. No election of a Rector shall be held until the name of the proposed Priest has been made known to the Bishop, and sufficient time, not exceeding 30 days, has been given to the Bishop to communicate with the Vestry and to take such other action as may be required by the Canons of the General Convention.

Sec. 3. Upon receiving notice that any clerical position in the Diocese is expected to become or has become vacant, the Bishop shall, within ten days, notify all Members of the Clergy canonically resident in the Diocese of the vacancy.

Sec. 4. No Priest or Deacon shall be permitted to render full time service in a Parish at a stipend below the minimum approved by Convention.

Sec. 5. Every parochial assistant shall be recommended by the Rector and approved by the Vestry prior to appointment to the staff of a Parish.

Sec. 6. A parochial assistant shall be given at least three months' notice of dismissal, during which time the stipend and perquisites shall continue, unless other employment is accepted. The provisions of this section shall not apply if the dismissal is upon grounds which would make the assistant subject to deposition.

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CANON 6.11 OF THE AUDIT OF ACCOUNTS

All accounts of Parishes, Missions or other institutions shall be audited annually by an independent Certified Public Accountant, or independent Licensed Public Accountant, or such audit committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority.

All reports of such audits, including any memorandum issued by the auditors or audit committee regarding internal controls or other accounting matters, together with a summary of action taken or proposed to be taken to correct deficiencies or implement recommendations contained in any such memorandum, shall be filed with the Bishop or Ecclesiastical Authority not later than 30 days following the date of such report, and in no event, not later than September 1 of each year, covering the financial reports of the previous calendar year.

CANON 6.12 OF THE DETERMINATION OF CONTROVERSIES

Sec. 1. All controversies between the Rectors of two or more Parishes, or between a Parish and its Vestry, and its Rector, or between persons adversely claiming to be Members of the Vestry of a Parish, shall be referred to the Bishop for determination.

Sec. 2. The Bishop shall have final authority to determine a particular matter within his sole authority and may refer any such matter to arbitration for guidance.

CANON 6.13 OF THE CHANGE OF NAME OF A PARISH OR MISSION

Whenever a Parish or Mission desires to change its name, application shall be made by the Rector and Vestry of the Parish, or the Vicar and Wardens of the Mission, to the Bishop and Standing Committee, with reasons given for the proposed change. The Bishop and Standing Committee may give consent to the change; but no such application shall be made, nor consent given, without the prior approval of a duly convened meeting of the legal voters of the Parish or Mission.

CANON 6.14 OF THE DISSOLUTION OF PARISHES

A Parish may become a Mission upon petition by the Rector and Vestry, with the approval of the Bishop and the Diocesan Council. Upon approval being given, the property of the Parish shall be conveyed to the Diocese and the Parish Corporation shall be dissolved.

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CANON 7: PARISH LEADERSHIP AND RESPONSIBILITIES

CANON 7.1 OF VICARS AND OTHER MISSIONARIES

Sec. 1. Vicars and other Missionaries shall be appointed, transferred, removed, or suspended by the Bishop. The Rector of a Parish, with the consent of the Vestry, or a parochial assistant with the consent of the Rector, may be assigned to additional duty as a Vicar or other Missionary.

Sec. 2. The duties of a Vicar in charge of a Mission shall be, as far as applicable, the same as those of the Rector of a Parish.

Sec. 3. Every Vicar or other Member of the Clergy doing missionary work in the Diocese, shall transmit quarterly written reports to the Bishop for the Mission, in such form as may be prescribed by the Diocesan Council.

Sec. 4. The title of a Member of the Clergy in charge of a Mission shall be "Vicar."

Sec. 5. For purposes of advertising or other communication with the community in which the Mission Congregation is resident, the congregation may be titled "church," "mission," "chapel," or "congregation- as best serves the purposes of the congregation.

CANON 7.2 OF RECTORS

The control of the worship and the spiritual jurisdiction of the Parish are vested in the Rector., subject to the Rubrics of the Book of Common Prayer, the Canons of the Church, and the Godly counsel of the Bishop. It shall be the Rector's duty and right to give order for public worship, together with all that pertains thereto. The Rector shall, at all times, have access to the church buildings and shall have the custody of the keys to the same. The Rector shall have the spiritual direction and control of all associations of the Parish, and shall preside, with right to vote, at all Parish and Vestry meetings; provided, that the presiding officer of the Vestry or Parish meeting, having voted as a member thereof, shall not have an additional vote to break a tie.

CANON 7.3 OF PARISH AND MISSION REGISTERS

Sec. 1. Every Rector or Member of the Clergy in charge of a Parish or Mission, or if there is no Priest in Charge, then one of the Wardens, shall keep in a suitable book, to be provided by the Parish or Mission, a record of all families, baptisms, confirmations, marriages, and burials within the Cure, specifying the names, time and place of birth, and parents and sponsors of each person baptized; the names of all communicants; the time when persons became communicants under the Rector's charge and whether by confirmation, transfer from another Parish, or otherwise; the names of those confirmed, and by whom; the names of persons married, and of persons buried, and the time and place of such acts. This book shall be known as THE PARISH REGISTER, and shall be preserved as a part of the record of the Parish or Mission. It shall be the duty of every Rector or Priest in charge, upon dissolution of the pastoral relationship, to deposit this Register with the Wardens. The Register shall, at all times, be open to the inspection of the Wardens and Members of the Vestry, and of the Bishop, or any person deputized by the Bishop, to inspect it.

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Sec. 2. Upon the dissolution of a Parish or Mission, the Register provided for by this Canon shall immediately become the property of the Diocese and shall be deposited with the Bishop.

CANON 7.4 OF PAROCHIAL REPORTS

Sec. 1. Every Parish and Mission shall prepare a report annually for the year ending December 31st, upon the form adopted by the General Convention, and shall send it no later than February 1st to the Bishop, or if there is no Bishop, to the Secretary of the Diocese.

Sec. 2. In every Parish the preparation and delivery of this report shall be the joint duty of the Rector and Vestry, and in every Mission the duty of the Vicar.

Sec. 3. Every Member of the Clergy, not in charge of any Parish or Mission, shall report the Member's occasional services, and if there have been none, the causes or reasons which have prevented the same.

CANON 7.5 OF THE READING OF PASTORAL LETTERS

Whenever the Bishop shall issue a Pastoral Letter, it shall be the duty of every Member of the Clergy in charge of a congregation to read the Letter to the congregation on an occasion of public worship, on the Lord's Day, not later than one month after receiving it.

CANON 7.6 OF THE DISSOLUTION OF THE PASTORAL RELATIONSHIP

Sec. 1. Whenever it appears to the satisfaction of the Bishop, on competent medical evidence, that, by reason of incurable mental or physical disability, a Member of the Clergy has become incapable of discharging the duties of the Cure, the Bishop may, upon the application of the Vestry of the Parish, and upon reasonable notice to all parties concerned, dissolve the pastoral relationship between the Member of the Clergy and the Cure.

Sec. 2. The pastoral relationship may also be dissolved as provided by the Canons of the General Convention.

CANON 7.7 OF THE NEGLECT OF HOLY COMMUNION

Sec. 1. If the Priest in Charge of a Parish or Mission shall observe any communicant to be negligent in coming to the Holy Communion, it shall be the Priest's duty to visit and admonish that person.

Sec. 2. If any communicant shall be absent from a Parish or Mission for the period of two years, or neglect to receive the Holy Communion for the same period, without reasons known and satisfactory to the Priest, the name of the communicant shall be removed from the list of active communicants; provided, that the Priest may restore such communicant upon application, accompanied by satisfactory evidence to the Priest that the person desires to become an active communicant.

Sec. 3. If any person is deprived of the Holy Communion, the name of that communicant shall be removed from the Parish Register until that person is readmitted.

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CANON 7.8
OF THE CENTRAL REGISTER

Sec. 1. There shall be a Central Register, in the charge of a Custodian to be appointed by the Bishop, which shall be open to the inspection of the Clergy of the Diocese.

Sec. 2. The Member of the Clergy in charge of any Parish or Mission shall transfer to the Central Register the names and last-known addresses of all communicants and baptized members whose present addresses are unknown.

Sec. 3. The Custodian shall enter in the Central Register the names and addresses which have been transferred under the preceding section; and shall also attempt to communicate with the persons whose names are entered in the Central Register and urge them to become enrolled as communicants in one of the Parishes or Missions of the Church.

Sec. 4. Any communicant or baptized person, whose name has been transferred to the Central Register, upon entering into a Parish or Mission of the Church, shall obtain a Letter of Transfer from the Custodian of the Central Register.

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CANON 8: LAITY

CANON 8.1
OF THE TRANSFER OF MEMBERS

Sec. 1. A communicant or baptized member of this Church, changing a parochial connection, shall present a Letter of Transfer from the Priest in Charge of the Parish or Mission of the last residence, or, if there is no Priest in Charge, from one of the Wardens, stating that the person is a communicant or baptized member in good standing; and the Priest in Charge of the Parish or Mission into which the communicant or baptized member removes shall not record that person's name on the Parish Register until such a Letter of Transfer has been delivered, or a satisfactory reason given why it cannot be obtained in accordance with the Canons of the General Convention.

Sec. 2. It is the responsibility of every communicant or baptized member to apply, upon removal, for a Letter of Transfer. The certificate may be given in substantially the following form:

"I hereby certify that A.B., who has signified to me the desire to be transferred to the Parish (or Mission) of _____, has been a communicant (or baptized member) in good standing for ___ years last past in the Parish (or Mission) of _____ and, as such, is commended to the pastoral care of _____.

This certificate shall be void if not presented within six months from date. It is not to be used as a general testimonial.

Signed _____ Rector or Priest in Charge
(or Warden, if there is no Rector or Priest in Charge)

Dated _____.

CANON 8.2
OF THE DETERMINATION OF MARITAL STATUS

Sec. 1. Any member of this Church in good standing, desiring a judgment as to marital status in the eyes of the Church, as provided in the Canons of the General Convention, shall apply in the first instance to the Rector or Priest in Charge of the Parish or Mission in which the member is canonically resident. If the place of residence has no Parish or Mission, or if the office of Rector or Priest in Charge is vacant, the member may make application directly to the Bishop.

Sec. 2. The Rector or Priest in Charge shall be satisfied as to the facts involved and shall certify them to the Bishop upon a form to be provided by the Bishop.

Sec. 3. The Bishop may appoint a Council of Advisors to be composed of one Member of the Clergy, one lawyer, and one doctor of medicine, all communicants of this Church, who shall render opinions on such cases as are referred to them.

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CANON 9: DISCIPLINE

CANON 9.1 OF THE TRIAL OF A MEMBER OF THE CLERGY

Whenever any Member of the Clergy of this Diocese, other than a Bishop, shall become liable to presentment and trial, the mode of proceeding shall be in accordance with the provisions of Title IV of the Canons of General Convention and as set forth in this Canon 9.

CANON 9.2 ECCLESIASTICAL TRIAL COURT

Sec. 1. Establishment of Court. There shall be a Diocesan Ecclesiastical Trial Court (hereinafter in this Canon 9 called "Court") for the Trial of any Priest or Deacon subject to the jurisdiction of this Diocese. There shall be a Church Attorney selected by the Standing Committee serving for such term as is determined by the Standing Committee.

Sec. 2.(a) Organization of Court. The Court shall: (1) be elected by the Convention of the Diocese, (2) include 3 Priests or Deacons and 2 lay persons, and (3) annually elect from its members a Presiding Judge within two months following the Diocesan Convention.

Sec. 2.(b) Term of office. The term of office for Judges shall be three years. The initial terms shall be for one, two and three years to achieve staggered terms. Assignment to the initial terms shall be determined by the Court. Judges may be reelected.

Sec. 3. Canon IV 14. applies. The provisions of Canon IV.14 of the Canons of General Convention shall apply to the Court.

Sec. 4. Vacancies. The death, disability rendering a person unable to act, resignation or declination to serve as a member of the Court shall constitute a vacancy on the Court.

Sec. 5. Notice. Notice of resignations or declinations to serve shall be given by members of the Court in writing to the Presiding Judge of the Court.

Sec. 6. Disqualification of members of the Court. If any Priest elected to the Court is elected a bishop, or if any lay person elected to the Court is ordained prior to the commencement of a Trial, that person shall immediately cease to be a member of the Court. If either event occurs following the commencement of a Trial, the person shall continue to serve until the completion of the Trial and the rendering of a Verdict thereon.

Sec. 7. Filling vacancies. Vacancies occurring on the Court, other than for cause under Sec. 8. of this Canon, shall be filled by election by the remaining Judges. The person elected shall serve the remainder of the term. Vacancies filled by the Court shall be from the same order as the person vacating the position.

Sec. 8. System of challenges. The members of the Court may be challenged by either the Respondent or the Church Attorney for cause stated to the Court. The Court shall determine the relevance and validity of challenges for cause. Vacancies caused by challenges determined by the Court shall be filled by majority vote of the Court from persons otherwise qualified for election under diocesan canons. Vacancies filled by the Court shall be from the same order as the challenged person.

Sec. 9. Federal Rules of Civil Procedure. The Court shall be governed by the portion of The Federal Rules of Civil Procedure set forth in Appendix A to Title IV of the Canons of General

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Convention.

Sec. 10. Federal Rules of Evidence. The Court shall be governed by The Federal Rules of Evidence in the conduct of the Trial.

Sec. 11. Clerk. The Court shall appoint a Clerk and, if necessary, Assistant Clerks who shall be Priests or Deacons or adult confirmed communicants in good standing of this Church and who shall serve at the pleasure of the Court.

Sec. 12. Reporter. The Court shall appoint a Reporter who shall provide for the recording of the proceedings and who shall serve at the pleasure of the Court.

Sec. 13. Lay Assessors. The Court shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote. It shall be their duty to give the Court an opinion on any question of law, procedure or evidence, but not on any question of doctrine, upon which the Court or any member thereof, or either party, shall desire an opinion. Any question of whether a question is a matter of doctrine shall be decided by the Court by majority vote.

Sec. 14. Record of proceedings. The Court shall keep a record of the proceedings in each case brought before it and the record shall be authenticated by the Presiding Judge of the Court. If the record cannot be authenticated by the Presiding Judge by reason of the Presiding Judge's death, disability or absence, it shall be authenticated by a member of the Court designated for that purpose by a majority vote of the Court.

Sec. 15. Respondent to be heard. The Court shall permit the Respondent to be heard in person and by counsel of the Respondent's own selection. In every Trial the Court may regulate the number of counsel who may address the Court or examine witness(es).

Sec. 16. Respondent's plea. The Respondent shall then be called upon by the Court to plead to the Presentment and the plea shall be duly recorded; and on neglect or refusal of the Respondent to plead, the plea of not guilty shall be entered for the Respondent, and the Trial shall proceed; *Provided*, that for sufficient cause the Court may adjourn from time to time; and *Provided, also*, that the Respondent shall, at all times during the Trial, have liberty to be present, and in due time and order to produce testimony and to make a defense.

Sec. 17. Appearance of Church Attorney. The Church Attorney appointed pursuant to Sec. 1 of this Canon shall appear in all Trials on behalf of the Standing Committee which shall then be considered the party on one side and the Respondent the party on the other. Each Complainant and Victim shall be entitled to be present throughout and observe the Trial and for each to be accompanied by a person of the person's own choosing and counsel of the person's own choosing.

Sec. 18. Proposed instructions. Before a vote is taken on the findings and in the presence of the Respondent and counsel, counsel for the parties may submit requested proposed instructions. The Presiding Judge of the Court, after consultation with the Lay Assessors, shall declare which of the proposed instructions shall be issued and also instruct the members of the Court as to the elements of the offense and charge them (1) that the Respondent must be presumed to be innocent until the Respondent's guilt is established by clear and convincing evidence, and unless such standard of proof be met the Respondent must be acquitted, and (2) that the burden of proof to establish guilt of the Respondent is upon the Church Attorney.

Sec. 19. Voting. A separate vote shall be taken first upon the findings as to the guilt of the Respondent.

Sec. 20. Ballot. Voting by members of the Court on the findings shall be by ballot. No member shall disclose his or her vote or the vote of any member.

Sec. 21. Two-thirds vote. For a Judgment on any Offense, the affirmative vote of two-thirds of the

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members of the Court shall be necessary.

Sec. 22. Copy of judgment. The Presiding Judge shall cause the Respondent, the Church Attorney, each Complainant, and unless waived in writing, the Victim to be advised of and provided with a copy of the Judgment of the Court.

Sec. 23. Mitigation. No vote shall be taken on the Sentence to be adjudged until thirty days from the date the Respondent was advised of the Judgment during which period the Respondent shall have a reasonable opportunity to offer to the Court matters in excuse or mitigation.

Sec. 24. Complainant's statement. During the same period, the Court shall provide an opportunity for statements from Complainants or Victims to the Court pertaining to the Sentence to be adjudged and imposed.

Sec. 25. Church Attorney's recommendation; Court vote upon sentence. During the same period, the Church Attorney may make a recommendation to the Court as to the Sentence to be adjudged. The members of the Court shall vote upon the Sentence. No member shall disclose his or her vote or the vote of any member.

Sec. 26. Two-thirds vote on sentence. The concurrence of two-thirds of the members of the Court shall be necessary to adjudge and impose a Sentence upon a Respondent found guilty by the Court.

Sec. 27. Notice of sentence. The Judgment and any Sentence adjudged on a Judgment shall be communicated promptly to the Bishop of the Diocese wherein the Trial was held, the Ecclesiastical Authority, if there be no Bishop, the Standing Committee, the Ecclesiastical Authority of the Diocese in which the Respondent is canonically resident, the Respondent, each Complainant, and, unless waived in writing, the Victim.

CANON 9.3

APPEALS TO COURTS OF REVIEW OF THE TRIAL OF A PRIEST OR DEACON

Sec. 1. Respondent may appeal. The Bishop shall cause written notice to be served on the Respondent, the Church Attorney, each Complainant, and, unless waived in writing, the Victim of (1) the Judgment, (2) the Sentence adjudged and (3) the Sentence to be pronounced by the Bishop. Within thirty days after the service of that notice the Respondent may appeal to the Court of Review of the Trial of a Priest or Deacon (hereinafter in this Canon 9 called "Court of Review") by serving a written notice of appeal on the Bishop and a copy on the Presiding Judge of the Court and the Presiding Judge of the Court of Review. The notice shall be signed by the Respondent or the Respondent's counsel and shall briefly set forth the decision from which the appeal is taken and the grounds of the appeal.

Sec. 2. Stay of proceedings. After Judgment by the Court, the Bishop shall not pronounce Sentence on the Respondent before the expiration of thirty days after the Respondent shall have been served as set forth in Sec. 1 with the notice of the decision of the Court and the Sentence adjudged, nor, in case an appeal is taken, shall Sentence be pronounced pending the hearing and final determination thereof.

Sec. 3. Court of Review. In each of the Provinces there shall be a Court of Review which shall be composed of a Bishop of the Province, and three Priests canonically resident in Dioceses within the Province, and three Lay Persons who are confirmed adult communicants of this Church in good standing, having domicile in the Province; at least two of the Lay Persons shall be learned in the law.

Sec. 4. Appointment. The Court of Review shall be appointed by the President of the Province from a panel established by the Province consisting of three Bishops, five Priests and five Lay Persons.

Sec. 5. Mode of electing judges. Once during the period between General Conventions, each Provincial Synod shall elect the Judges of the Court of Review in the Province. The Synod shall prescribe the time and the manner in which such Judges shall be elected. The persons so elected, except in case of

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death, resignation, or declination to serve, shall continue to be members of the Court for such terms as the Synod may set and until their successors shall be elected. The Bishop elected by the Synod shall be the Presiding Officer of the Court.

Sec. 6. Disqualification of judges. No person shall sit as a member of any Court of Review who is excused pursuant to Canon IV.14.13; nor shall any Bishop, Priest, or Lay Member sit who for any reason upon objection made by either appellant or appellee is deemed by the other members of the Court of Review to be disqualified.

Sec. 7. Vacancy. The death, disability rendering the person unable to act, resignation, or declination to serve as a member of Court of Review shall constitute a vacancy in the Court of Review.

Sec. 8. Notice. Notices of resignations or declinations to serve shall be given as follows:

(1) By the Presiding Judge of the Court of Review; by written notice sent to the President of the Provincial Synod.

(2) By a Priest or Lay Member of the Court of Review; by written notice sent to the Presiding Judge of the Court of Review.

Sec. 9. Disqualification. If any Priest appointed to the Court of Review is elected a Bishop, or if an Lay Member appointed to the Court of Review is ordained to the ministry prior to the hearing of the appeal, the person shall immediately cease to be a member of the Court of Review. If either event occurs following the hearing of the appeal, the person shall continue to serve until the completion of the appeal and the rendering of a decision by the Court of Review.

Sec. 10. Filling vacancies. Vacancies occurring in the Court of Review shall be filled as follows:

(1) In case of a vacancy in the office of the Bishop appointed as a member of the Court of Review, the President of the Provincial Synod shall give written notice thereof to the Bishop with jurisdiction senior by consecration in the Province. Thereupon the Bishop so notified shall become a member of the Court of Review until a new appointment is made. If the Bishop so appointed is unable or unwilling to serve as a member of the Court, notification shall be given by the Bishop to the President of the Provincial Synod of this fact, who shall thereupon appoint the Bishop with jurisdiction next senior by Consecration in that Province.

(2) In case any vacancy shall exist in the membership of the Court of Review's Priests or Deacons or Lay Members the remaining Judges of the Court shall appoint another person similarly domiciled or canonically resident in the Province from the same order to fill such vacancy and to sit as a Member of the Court of Review.

Sec. 11. Jurisdiction. The Court of Review is vested with jurisdiction to hear and determine appeals from decisions of Courts in Trials in Dioceses within the Province.

Sec. 12. Right of appeal. The Respondent may take an appeal from a Judgment to the Court of Review of the Province within which a Trial was held. The right of appeal is solely that of the Respondent, except as provided in Sec. 13 and Sec. 14 of this Canon.

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Sec. 13. Bishop's appeal. Upon the written request of at least two Bishops of other jurisdictions within the Province, the Bishop shall appeal from a decision of the Court acquitting the Respondent of an Offense involving a question of Doctrine, Faith, or Worship; *Provided, however*, that such appeal shall be on the question of the Church's Doctrine, Faith, or Worship only, and that the decision of the Court of Review shall not be held to reverse the acquittal of the Respondent on other Charges. An appeal by the Standing Committee can be taken only when there is a vacancy in the office of Bishop or in case the Bishop is unable to act and the Standing Committee is acting as the Ecclesiastical Authority.

Sec. 14. Notice of appeal. An appeal under Section 13 may be taken by the service by the appellant of a written notice of appeal upon the Respondent, and also upon the Presiding Judge of the Court and the Presiding Judge of the Court of Review, within thirty days after the decision from which the appeal is taken.

Sec. 15. Record on appeal. An appeal shall be heard upon the Record on Appeal of the Court. When an appeal has been taken, the Bishop shall transmit to the Presiding Judge of the Court of Review a full and correct transcript of the Record on Appeal, proceedings, and decision of the Court, including all the evidence taken upon the Trial, duly certified by the Presiding Judge or Clerk of the Court, with a copy of the same to the Respondent, within thirty days after receiving notice of the appeal. Except for the purpose of correcting the Record on Appeal, if defective, no new evidence shall be taken by the Court of Review.

Sec. 16. Portions of record retained by Court. The Respondent and the Church Attorney may agree by written stipulation filed with the Court of Review that designated parts of the proceedings shall be retained by the Court unless thereafter the Court of Review shall request their transmittal. The parts thus designated shall nevertheless be a part of the Record on Appeal for all purposes.

Sec. 17. Time and place of hearing appeal. The Presiding Judge of the Court of Review within ninety days but not less than sixty days after having received the Record on Appeal, shall appoint a time and place within the Province for the hearing of the appeal. At least thirty days prior to the day appointed, the Presiding Judge shall give written notice of such time and place to the other members of the Court of Review, and also the Respondent, and to the Bishop and Standing Committee of this Diocese.

Sec. 18. Copies of record, Appellant's brief. It shall be the duty of the appellant to reproduce copies of the Record on Appeal of the Trial as transmitted, to be printed or otherwise reproduced as shall be permitted by the Presiding Judge of the Court of Review. Within thirty days after receiving the copy of the Record on Appeal, the appellant shall serve two copies of the Record on Appeal, the notice of appeal and the appellant's brief, if any, upon the opposite party, and shall deliver seven copies of each to the Presiding Judge of the Court of Review for the use of the Judges.

Sec. 19. Appellee's brief. The appellee shall serve the appellee's brief, if any, on the appellant with seven copies to the Presiding Judge of the Court of Review not later than thirty days following the service upon the respondent of the record, notice of appeal and appellant's brief. Any reply brief shall be served likewise within ten days following service of the prior brief upon the party.

Sec. 20. Dispense with printing record. For reasons deemed sufficient by the Presiding Judge, the printing of the record, or of any portion thereof may be dispensed with.

Sec. 21. Standing Committee as opponent. The Standing Committee of the Diocese shall be deemed to be the opposite party for the purpose of this appeal.

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Sec. 22. Hearing. At the time and place appointed, the Court of Review shall organize and proceed to hear the appeal; *Provided, however*, that at least six Judges, of whom the Presiding Judge of the Court shall be one, shall participate in the hearing. But the members present, if less than that number, may adjourn the Court of Review from time to time, until the attendance of the requisite number is secured.

Sec. 23. Clerk. The Court of Review shall appoint a Clerk and, if necessary, Assistant Clerks, who shall be Priests canonically resident in a Diocese of the Province or confirmed adult communicants in good standing of this Church residing in the Province, to serve at the pleasure of the Court.

Sec. 24. Lay Assessors. The Court of Review shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote. It shall be their duty to give the Court of Review an opinion on any question of law, procedure or evidence, but not on any matter of doctrine, upon which the Court of Review or any member thereof, or either party, shall desire an opinion. Any question of whether any question is a matter of doctrine shall be decided by the Court by a majority vote.

Sec. 25. Federal Rules. The Court of Review shall be guided by the Federal Rules of Appellate Procedure and may adopt rules of procedure not inconsistent with the Constitution and Canons of this Church, with the power to alter or rescind the same from time to time, provided the same shall not cause material and substantial injustice to be done or seriously prejudice the rights of the parties.

Sec. 26. Respondent to be heard. The Court of Review shall permit the Respondent to be heard in person or by counsel of the Respondent's own selection but may regulate the number of counsel who may address the Court of Review and shall permit the Church Attorney to be heard.

Sec. 27. Record. The Court of Review shall keep a record of all proceedings.

Sec. 28. Technical errors. No determination or judgment of any Court shall be disturbed for technical errors not going to the merits of the cause.

Sec. 29. Disposition of case. The Court of Review may reverse or affirm in whole or in part the decision of the Court, or, if in its opinion justice shall so require, may grant a new trial. If after having been duly notified, the appellant fails to appear, and no sufficient excuse be shown, the Court of Review, in its discretion, may dismiss the appeal for want of prosecution, or may proceed to hear and determine the appeal in the appellant's absence.

Sec. 30. Judgment. The concurrence of five members of the Court of Review shall be necessary to pronounce a judgment. The judgment or decision of the Court of Review shall be in writing, signed by the members of the Court of Review concurring therein, and shall distinctly specify the grounds of the decision and shall be attached to the record. If the concurrence of five of the members cannot be obtained, that fact shall be stated in the record, and the decision of the Court shall stand as affirmed except as to any reversal in part in which there has been concurrence. Immediately after the determination of the appeal, the Presiding Judge of the Court shall give notice thereof in writing to the appellant and appellee and to the Bishop and the Standing Committee of the Diocese. Upon the determination of the appeal, the original record upon which the appeal was heard, together with the record of the Court of Review, certified to the Bishop and the Standing Committee of the Diocese and to the archives of The Episcopal Church. All records remitted as herein provided shall be deposited and be preserved among the Archives of the Diocese.

Sec. 31. Sentence. The Court of Review shall not pronounce Sentence on the affirmation of a Judgment. When the appeal is so finally determined, if the decision of the Court be affirmed in whole or in part, upon receipt of the record and the judgment or decision of the Court of Review by the Bishop the Respondent shall be sentenced in accordance with Canon IV.12.

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Sec. 32. Charges and expenses. The necessary charges and expenses of the Court of Review, including the necessary expenses of the members of the Court, Lay Assessors, Reporters and Clerks and the reasonable and necessary out-of-pocket disbursements and expenses, except the cost of printing any records or briefs, shall be a charge upon the Province and shall be paid by the Treasurer of the Synod of the Province upon the order of the President of the Synod. Any legal fees and other disbursements of the Church Attorney shall be the responsibility of the Diocese in which the Trial was held, unless the Trial was held as a service or convenience to a Diocese from which the Presentment issued, in which case the responsibility therefore shall be that of the Diocese from which the Presentment was issued.

CANON 9.4 OF THE INVESTIGATION OF REPORTS

Any Member of the Clergy of this Diocese against whom charges are made, or evil reports are current, from public rumor or otherwise, in matters for which the Member of the Clergy may be presented for trial, may request of the Bishop, in writing, that an investigation be made concerning such charges or evil reports, and it shall then be the duty of the Bishop to order an investigation be made relating to charges of misconduct.

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CANON 10: DIOCESAN INSTITUTIONS

CANON 10.1
OF DIOCESAN INSTITUTIONS

Sec. 1. A Diocesan Institution is a nonprofit corporation not primarily related to a Parish or Mission and is of a charitable, educational, religious, or health care nature.

Sec. 2. Each Diocesan Institution's Articles of Incorporation shall provide that:

(a) There shall be representation of the Diocese on the Governing Body by members elected by Convention or members appointed by the Bishop, or by the Bishop; and

(b) Those portions of the Articles of Incorporation which provide for Sec. 2 (a) representation, and for the corporation's relationship with the Diocese, shall not be amended without the consent of the Convention or the Diocesan Council.

Sec. 3. A nonprofit corporation may be recognized as a Diocesan Institution if it applies for such status and if the Bishop has first recommended such action and the Chancellor has certified that its Articles of Incorporation meet the requirements of this Canon. A controlled subsidiary of a Diocesan Institution may be granted status as a Diocesan Institution by the Convention in the same manner.

Sec. 4. The Convention shall have the power to withdraw recognition of any organization as a Diocesan Institution.

Sec. 5. By recognizing a nonprofit corporation as a Diocesan Institution, the Diocese does not assume any financial or legal responsibility for its debts, operations, or activities.

Sec. 6. The Secretary of Convention shall certify the names of all Diocesan Institutions in the Journal of Convention.

CANONS OF THE DIOCESE OF OREGON

CANON 11: CANONS AS ECCLESIASTICAL LAW

CANON 11.1
OF THE TIME OF TAKING EFFECT

These Canons shall take effect immediately upon adoption.

CANON 11.2
OF THE REPEAL OF FORMER CANONS

All former Canons of this Diocese are hereby repealed; provided, that such repeal shall not affect any case of a violation of existing Canons committed before the date of the adoption of the repeal, but such case shall be governed as if no repeal had taken place.

CANON 11.3
OF THE RECORD OF CONSTITUTION AND CANONS

The Secretary shall keep a suitable book, entitled THE CONSTITUTION AND CANONS OF THE DIOCESE OF OREGON, in which shall be recorded the Constitution and Canons of the Diocese, with a certificate of their adoption signed by the President of the Convention and the Secretary. All Constitutions and Canons, and all amendments thereof and additions thereto, hereafter adopted by the Convention, shall be certified by the President of the Convention and the Secretary as having been adopted, and shall, with the certificate of adoption, be recorded in the book. The book shall be taken and regarded as presumptive evidence of the due adoption and correctness of all papers recorded therein under this Canon.

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Adopted by Diocesan Convention, October 22, 1982.
Amended on October 21, 1983; October 19, 1984; October 25, 1985; October 31, 1986; and October 23, 1987.
Canons 1.1, 2.1, 3.8, and 5.2 amended: October 22, 1988.
Canons 1.1, 1.2, 1.3, 1.6, 2.1, 2.2, 3.2, 3.3, 3.5, 3.9, 5.2, 6.6, and 10.1 amended: October 21- 22, 1989.
Canons revised according to Inclusive Language standards during summer of 1990; permission to make revisions given to Secretary of Diocese by 1989 Convention.
Canons 1.6, 3.2, 3.3, 3.5, 6.1, 6.2, 6.3, 6.5, 6.7, 6.10, 6.14, 7.4, and 8.3 amended: January 19, 1991.
Canon 7.1 amended: January 19, 1992.
Canon 3.2, and 6.4 amended: January 23, 1993
Canons 1.5, 5.3, 6.11, 7.4 amended: November 20, 1993.
Canons 1.1, 1.5, 2.1, 2.3, 2.6, 3.3, 4.2, 5.2, 6.7 amended: November 19, 1994.
Canons 1.1, 3.7, 5.1 amended; Canon 9.1 deleted and replaced by Title IV, Canon 4, of the General Convention; November 18, 1995.
Canons 1.5, 3.3 and 5.3 amended: November 22, 1996.
Canon 3.1 amended: November 22, 1997.

CANONS OF THE DIOCESE OF OREGON

Canon 1.5 amended: November 21, 1998.
Canons 1.3, 3.3, 3.8, 9.2, 9.3 amended November 20, 1999.
Canon 1.5 amended November 17, 2001.
Canon 3.9 amended, November 20, 2004.
Canon 5.2, Sec 6 amended, November 20, 2004.
Canon 5.4 amended, November 20, 2004.
Canon 3.9 amended, November 10, 2006.
Canon 5.2 amended, November 10, 2006.
Canon 5.4 amended, November 9, 2007.
Canon 2.3 amended, November 7, 2008.

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